

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Mr. Candela on Monday, September 16, 2019, at 6:30 p.m. in the Boardroom in "B" building of A-Tech.

Present: Debra Barrickman, Steve Candela, William Hill, Michael Kennedy, Barbara Klingensmith, Harlan Waid, Supt. Brockway, Treasurer Elly, Ken Porter, Paul Brockett, Jon Whipple

Late: Ed Brashear

Absent: None

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Mr. Hill and seconded by Dr. Barrickman that the minutes of the regular August meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Mr. Kennedy that the financial reports for August including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

8/2/2019 Security Reinvested at 2.1%	\$247,000.00
8/5/2019 Security Reinvested at 2.15%	\$247,000.00

Premier Savings Withdrawals

8/2/2019 Security Redeemed at 1.7%	\$250,000.00
8/5/2019 Security Redeemed at 1.7%	\$250,000.00

Huntington MMAX Deposits

8/31/2019 August MMAX Interest Added to Investments:	\$4,136.97
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Average Interest Rate for August from Huntington Premier Savings: .010%
August Interest Earned from Premier Savings: \$19.11

Average Interest Rate for August from Huntington MMAX: 1.9%
August Interest Earned from Huntington MMAX: \$4,136.97

Huntington Activity Account Interest Earned for August: \$1.02
Total All Funds Invested as of 08/31/2019: \$6,953,792.99
Interest Earned FTD as of 08/31/2019: \$20,136.11

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes;
Barrickman, yes; Candela, yes; Hill, yes. Motion
carried.

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It was moved by Mr. Hill and seconded by Mr. Barrickman that bills **BILLS**
for August be approved. Vouchers were presented to The Board members
for their review.

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes;
Candela, yes; Hill, yes; Kennedy, yes. Motion
carried.

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It was moved by Mrs. Klingensmith and seconded by Mr. Hill **APPROPRIATIONS**
that The Board approve original appropriations for FY2020 and the
Amended Certificate of Estimated Resources.

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Hill,
yes; Kennedy, yes; Klingensmith, yes. Motion
carried.

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It was moved by Dr. Waid and seconded by Mrs. Klingensmith **FORECAST5**
that The Board approve the three-year agreement with Forecast5
Analytics, Inc.

ROLL CALL: Barrickman, yes; Candela, yes; Hill, yes; Kennedy,
yes; Klingensmith, yes; Waid, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Mr. Hill that **OTHER**
The Board extend Debra Carroll a two-year, limited contract for **PERSONNEL**

the 2019-2020 and 2020-2021 school years, as Fiscal Accountant at Step 7 of the Fiscal Accountant salary schedule beginning July 1, 2019 to June 30, 2021.

ROLL CALL: Candela, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Mrs. Klingensmith that
The Board approve the following:

PERSONNEL

1. The following teaching personnel be issued contracts for Summer Extended Service for the 2019-2020 school year, not to exceed 30 hours, on an as needed as scheduled basis, as per the teachers negotiated agreement and in accordance with ORC 3319.11(1) and 3319.11(e) at \$21.38 per hour:

Allyson Clark
Cheryl Daubenspeck
Staci Zappitelli

2. The following be issued supplemental contracts for van re-certification in-service on an as needed, as scheduled basis up to but not to exceed 2 hours at \$21.38 per hour for the 2019-2020 school year in accordance with ORC 3319.11(1) and 3319.11(e):

David Miller
Nathan Schick

3. The following be issued supplemental contracts as Employee Performance Evaluation Committee (EPEC) members for the 2019-2020 school year, on an as needed as scheduled basis, not to exceed \$500.00 each and in accordance with ORC 3319.11(1) and 3319.11(e):

Cheryl Bornino
Tarah Elliott-Clark
Brian Kimmel
Suzanne Pratt

4. The following be issued supplemental contracts as instructors via Virtual Learning Academy for the 2019-2020 school year not to exceed the number of students listed, at a rate of \$100

per student and in accordance with ORC 3319.11(1) and 3319.11(e):

Erika Canitano-not to exceed 50 students
Victoria Crompton-LaBounty-not to exceed 25 students
Tarah Elliott-Clark - not to exceed 25 students
Tanya Heeren - not to exceed 25 students
Mary Pytel - not to exceed 25 students
Tiffanee Warner - not to exceed 25 students

5. The following individual be issued a contract as Youth Club Coordinator for the 2019-2020 school year as per the negotiated agreement, and in accordance with O.R.C. 3319.11(1) and 3319.11(e):

Sarah Carrel - National Honor Society Advisor

6. That Nicole Picasso be issued a part-time contract as ELL Educational Aide beginning September 17, 2019 to June 30, 2020, on an as needed as scheduled basis by the Superintendent, at \$13.87 per hour, pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).
7. That Carolyn Garcia be issued a part-time contract as ELL Educational Aide beginning September 17, 2019 to June 30, 2020, on an as needed as scheduled basis by the Superintendent, at \$13.61 per hour, pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e). (Resume Enclosed)
8. The following Workforce Development personnel be issued contracts for 2019-2020, on an as needed as scheduled basis by the Superintendent, at \$21.00 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e):

Mark Arbogast
Ami Bennett
Lon Damon

9. That Jane Christner be issued a Workforce Development contract for 2019-2020 as PRN Instructor, on an as needed as

scheduled basis by the Superintendent, at \$25.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

- 10. The following be issued a contract as substitute in the area listed, on an as needed as scheduled basis, for the 2019-2020 school year at the rate listed, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Deanna Ashba - Sub Teacher - \$100.00/day

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Dr. Waid that The Board approved the following out-of-county field trips:

FIELD TRIPS

Carpentry I & II	9/24/2019	Richfield, OH
Horticulture	10/1/19-10/3/19	Carrollton, OH
Horticulture	10/10/19-10/11/19	Wooster, OH
Cosmetology I	10/21/2019	Cleveland, OH

Mr. Kennedy asked if the field trip was to the experimental place in Wooster. Mr. Brockett answered it was to ATI for competition.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Hill, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mrs. Klingensmith The Board accept the following donations. Letters of appreciation will be forwarded.

DONATIONS

JTM Products Inc. donated two (2) pails of Kool Rite 2290 Coolant to the Precision Machining & Manufacturing Program.

Sure Fire Group, LLC donated \$200.00 to the Carpentry Senior Activity Account.

Trinity Presbyterian Church donated \$214.00 to the Youth Opportunities Program.

Kenneth & Margaret Hopkins donated \$100.00 to the Robert J. Halman, Sr. Memorial Scholarship.

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Hill, yes; Kennedy, yes. Motion carried.

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It was moved by Mr. Hill and seconded by Dr. Barrickman that The Board Authorize the Superintendent to enter into an agreement to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program:

YO! AGREEMENT

After-School Discovery
Ash/Craft
Ashtabula County District Library
Ashtabula Dream Center
Burns Kids College
Cedars Motel
Conneaut HRC
Conneaut Water Works
Greg Sweet
Hampton Inn
Jefferson Kitchen
Malcolm Douglas Law Office
Minnie Miracles
Nassief Auto Group Inc.
Pleasants Animal Hospital
Salvation Army
Spiderweb

Mr. Candela asked how many total worksites we have. Dr. Brockway answered that throughout the year we have over 100 sites. Mrs. Klingensmith asked if the Salvation Army has an office. Dr. Brockway answered that they do.

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Dr. Barrickman that The Board have and approve the second reading the new, revised, and replacement policies including: Social Media, Bylaw Definitions, Professional Staff-Teacher Evaluation, Students – Procurement and use of naloxone (Narcan) in emergency situations, Property-Computer Technology and Networks, Property-Staff Technology acceptable use and safety, Property Templates-Use of Social Media, Operations-Wellness.

**2nd READING
& APPROVAL
OF POLICY**

ROLL CALL: Barrickman, yes; Candela, yes; Hill, yes;
Kennedy, yes; Klingensmith, yes; Waid, yes.
Motion carried.

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It was moved by Mr. Hill and seconded by Dr. Waid that The Board approve the disposal of several items of instructional nature, several pieces of equipment that are beyond repair or obsolete and no longer useable for instructional or for operational needs. It is the Superintendent’s recommendation that since the aggregate valued amount of these items is below \$2,000 that the Board authorizes the removal of said items from the District’s inventory and authorizes the Superintendent to dispose of or cannibalize said items.

**INVENTORY
REMOVAL**

ROLL CALL: Candela, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Dr. Barrickman and seconded by Mr. Kennedy that The Board approve the following:

CCMEP

Authorize the Superintendent to Enter into an agreement with Area 19/NOCCOG for the Comprehensive Case Management and Employment Program (CCMEP) through the Youth Opportunities Program from October 1, 2019 to September 30, 2020 Pending Approval from the Area 19/NOC COG Workforce Development Board.

Authorize the Superintendent to Enter into an agreement with Ashtabula County Department of Job and Family Services for the Comprehensive Case Management and Employment Program (CCMEP) through the Youth Opportunities Program from October 1, 2019 to September 30, 2020 Pending

Approval from the Ashtabula County Department of Job & Family Services and the County Commissioners.

Authorize the Superintendent to Enter into Service Agreements for contract extensions for the CCMEP youth OPPORTUNITIES Program beginning October 1, 2019 to October 31, 2019 Pending Approval of the following CCMEP yO! Contracts:

Transportation – Richmond Transportation
Payroll Services – Infinity Resources, Inc.

Mr. Candela asked Dr. Brockway to explain each one. Dr. Brockway explained each motion in detail before approving the 3 motions together.

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Mr. Kennedy that The Board approve waiving the 45-day waiting period for the Conneaut City, Conneaut, Ohio Tax Incentive Financing (TIF) for Truck World, Route 7 Conneaut, Ohio. Further approve the Conneaut City, Conneaut, Ohio Truck World TIF with the same terms and conditions as agreed to and approved by the Conneaut Area School District Board of Education, Conneaut Ohio.

TAX
ABATEMENT

Dr. Brockway explain the abatement in detail and provided a handout.

ROLL CALL: Kennedy, no; Klingensmith, yes; Waid, no; Barrickman, no; Brashear, yes; Candela, yes; Hill, yes. Motion carried.

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Dr. Barrickman reported the following:

HB166 passed operating budget on July 18, effective 10/17 (that Current freshman would fall under) has three components:

1. Course Completion
2. Competency
3. Readiness

LEGISLATIVE
LIAISON
REPORT

She also touched on absences and the sub version of HB154.

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COE Accreditation

Dr. Brockway:

A dinner will be held on 9/23

Ken Porter:

Mr. Porter provided a handout on the Workforce Development statistics from FY19.

We have had ACCSC accreditation since 2013. We would like to switch to COE. The process began January 2018 with a series of workshops, meetings, and applications. We had to answer 2,100 questions. We added forty-five committee members. A five-member team from COE will be here for a site visit on September 24 through September 25, 2019. We passed a preliminary visit in August 2019.

Mr. Brashear asked why we were seeking to switch. Dr. Brockway answered ACCSC is more geared toward colleges and universities. COE is more understanding of our operation. Dr. Brockway stated that we didn't need all of The Board present at the dinner, but we would like representation there.

Important Dates:

Annual Stakeholder Dinner - October 10, 2019 at 10 p.m.

OACTS Capital Conference Breakfast - November 12, 2019 from 7:30 to 9 a.m.

Vision Conference - December 4 -7, 2019 in Anaheim, CA

City of Ashtabula Commercial CRA Application – Castle Block Properties LLC & Carlisle-Allen LLC

23 Million in improvements

120 Senior residents/commercial tenants

2 million –75% for 15 years.

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It was moved by Dr. Barrickman and seconded by Mr. Hill that the meeting be adjourned at 7:54 p.m. with the next regular meeting to be held on Monday, October 21, 2019, beginning at 6:30 p.m. in the Boardroom.

SUPT'S
REPORT

September 16, 2019

ROLL CALL: Brashear, yes; Candela, yes; Hill, yes; Kennedy,
yes; Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

President

Treasurer