

April 16, 2018

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Mrs. Klingensmith on Monday, April 16, 2018, at 6:21 p.m. in the board room in “B” building of A-Tech.

Present: Ed Brashear, Steve Candela, William Hill, Michael Kennedy, Barbara Klingensmith, Christine Seuffert, Harlan Waid, Supt. Brockway, Treasurer Elly, Andrea Tredent and her students Paige Paneto, Hope Eggleston and several administrators.

Absent: None

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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Instructor Andrea Tredent and her Lakeside High School Multi-Media Program students Paige Paneto and Hope Eggleston gave a presentation to the Board on their community service project through SkillsUSA.

COMMUNITY SERVICE PROJECT PRESENTATION

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It was moved by Mr. Hill and seconded by Mr. Candela that the minutes of the regular March meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes. Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the financial reports for March including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

03/31/18 March MMAX Interest Added to Investments \$2,545.16

Other Investments

03/23/18 CD Redeemed @ 1.1% \$250,000.00

03/28/18 CD Reinvested @ 2.75% \$250,000.00

Average Interest Rate for March from Huntington Premier Savings: .01%

March Interest Earned from Premier Savings: \$19.11

Average Interest Rate for March from Huntington MMAX: 1.2%

March Interest Earned from Huntington MMAX: \$2,545.16

Huntington Activity Account Interest Earned for March: \$1.14

Total All Funds Invested as of 03/31/18 \$7,248,813.95

Interest Earned FTD as of 03/31/18 \$48,317.11

ROLL CALL: Kennedy, yes; Klingensmith, yes;
Seuffert, yes; Waid, yes; Brashear,
yes; Candela, yes; Hill, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that bills totaling \$1,439,090.99 for March be approved. Vouchers were presented to board members for their review.

BILLS

ROLL CALL: Klingensmith, yes; Seuffert, yes;
Waid, yes; Brashear, yes; Candela,
yes; Hill, yes; Kennedy, yes.
Motion carried.

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Mrs. Elly gave a presentation on Strategic Solutions and gave a monthly financial report and monthly update.

**STRATEGIC
SOLUTIONS &
FINANCIAL
UPDATE**

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Dr. Brockway reviewed the personnel items with the Board.

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It was moved by Mr. Brashear and seconded by Mr. Hill that the Board approve the following personnel item:

**PERSONNEL
ITEM -
RESIGNATION**

1. Accept the resignation due to retirement of James Pildner, Workforce Development School Counselor and Aspire Instructor, effective April 26, 2018. Mr. Pildner has been employed since fall of 1980.

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Candela that the Board approve the following personnel items:

**PERSONNEL
ITEMS -
EMPLOYMENT**

1. Issue the following contracts beginning May 1, 2018 through September 28, 2018 for temporary summer grounds keeping on an as-needed basis, as scheduled by the Superintendent at the rate listed per hour in accordance with ORC 3319.083:

Tanner Sacket	\$8.30
Zachary Kemp	\$8.30

2. Issue the following Workforce Development contracts for 2017-2018, on an as-needed basis, as scheduled by the Superintendent, at \$20.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

		<u>Not to Exceed</u>
Douglas Moore	Electricity Instructor	70 hours
James Post	Automotive Instructor	100 hours
Lori Slimmer	CPCT Instructor	20 hours
John Trusty	Hydraulics Instructor	140 hours

3. Issue Stacy Gancos a part-time contract for the “yO!” Program as Life Skills Instructor beginning March 26, 2018 through June 30, 2018 up to and not to exceed 240 hours at \$18.00 per hour, in accordance with ORC 3319.11(1) and 3391.11(e) pending approval of a contract with the Ashtabula County Department of Job & Family Services.

4. Issue Shanon Pierce a full-time contract for the “yO!” Program as Life Skills Coach beginning April 16, 2018 through June 30, 2018 up to and not to exceed 440 hours at \$15.00 per hour, in accordance with ORC 3319.11(1) and 3391.11(e) pending approval of a contract with the Ashtabula County Department of Job & Family Services.

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Hill that the Board approve the following out-of-county/State field trips:

FIELD TRIPS

- | | | |
|--------------------------------|---------------------------|--------------------|
| a. Building Maint. & Carpentry | April 18, 2018 | Cleveland |
| b. SkillsUSA State Conference | April 23 – April 25, 2018 | Columbus |
| c. Horticulture | April 26, 2018 | Middleburg Heights |
| d. Culinary Arts I & II | April 27, 2018 | Cleveland |
| e. Precision Machines | April 27 – April 28, 2018 | Kirtland |
| f. Precision Machines | May 18 – May 19, 2018 | California, PA |

ROLL CALL: Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board enter into agreements to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program. Ms. Seuffert asked what is Tranquil Blooms and Saps This N That. Tranquil Blooms is a floral design/florist at 2319 Lake Avenue and Saps This N That is a variety retail store on Public Square in Conneaut.

YO!
WORKSITE
AGREEMENTS

Tranquil Blooms
Saps This N That
Al Reshae
Dave’s Tinting & More
French’s Concrete
Valley Building Center

ROLL CALL: Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board approve the Workforce Development tuition rates as follows:

**WFD
TUITION
RATES**

<u>Program</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>% Increase</u>
Cosmetology	\$9,600	\$10,500	\$11,100	6%
Medical Administrative Asst.	\$4,700	\$5,100	\$5,700	12%
Business Office Specialist	\$4,350	\$4,500	\$4,700	4%
Patient Care Tech	\$4,800	\$5,300	\$5,950	12%
Automotive Technology	\$8,250	\$9,000	\$9,400	4%
Industrial Maintenance	\$7,500	\$8,250	\$8,600	4%
HVAC	\$3,800	\$4,000	\$4,200	5%
Electricity	\$3,800	\$4,000	\$4,200	5%
Welding	\$4,250	\$4,750	\$4,950	4%
IMPAC	\$8,975	\$8,975	\$9,350	4%
LPN	\$10,750	\$12,000	\$12,000	0%
RN	\$14,000	\$14,000	\$14,000	0%

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes. Motion carried.

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Dr. Brockway reviewed the proposed 2018-2019 school calendar with the Board. Mr. Brashear asked would he consider pushing the start date to September 4? Dr. Brockway said no.

**PROPOSED
2018-19 SCHOOL
CALENDAR
REVIEWED**

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It was moved by Mr. Brashear and seconded by Ms. Seuffert that the Board have the second reading and approved Policy 6152 for Student Fees, Fines and Charges be approved.

**2nd READING
& APPROVAL
OF POLICY**

ROLL CALL: Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Hill, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board approve the attached resolutions for acceptance and awarding of the following bid to HAVE, LLC in the amount of \$98,950.00. Mr. Biber said we received two bids – HAVE, LLC and Best Commercial. Best Commercial was \$10,000 higher than HAVE, LLC.

BID
AWARDED

1. Rooftop Furnace Units

ROLL CALL: Klingensmith, yes; Seuffert, yes;
Waid, yes; Brashear, yes; Candela,
yes; Hill, yes; Kennedy, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board authorize the Superintendent to enter into the attached agreement with Community Counseling Center to refer yO! clients to their agency.

COMMUNITY
COUNSELING
CENTER
AGREEMENT

ROLL CALL: Waid, yes; Brashear, yes; Candela,
yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Seuffert, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board authorize the Superintendent to enter into the attached agreement with Catholic Charities of Ashtabula County to provide emergency shelter to referred yO! youth participants and for payment of costs if none available. Dr. Waid asked if this happens very often. Dr. Brockway said not often, but it does happen, maybe once a month.

CATHOLIC
CHARITIES
OF ASH. CO.
AGREEMENT

ROLL CALL: Seuffert, yes; Waid, yes; Brashear,
yes; Candela, yes; Hill, yes;
Kennedy, yes; Klingensmith, yes.
Motion carried.

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Mr. Brockett gave an update on the 2018-2019 student enrollment with a handout. We are at 553 students including 56 pending applications.

SUPT'S
REPORT

Dr. Brockway reported that we received notification of a City of Ashtabula CRA application for Lake City Plating. This application is for 75% abatement for 10 years.

Dr. Brockway reminded the Board that we will have the Student Organization Recognition at the May meeting and that the meeting will start in the cafeteria.

Dr. Brockway passed around the Today's Education, Tomorrow's Career newsletter. He said this is a new newsletter coming out and will be sent to the home.

Mrs. Klingensmith said she was very impressed with the Graphic Design class that created logos for Feed the Hope. She passed the logos around for the Board to view.

Mrs. Klingensmith passed out evaluation forms for the Superintendent and Treasurer.

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It was moved by Mr. Candela and seconded by Dr. Waid that the meeting be adjourned at 7:53 p.m. with the next regular meeting to be held on Monday, May 21, 2018 beginning at 6:30 cafeteria.

ADJOURNMENT

ROLL CALL: Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes.
Motion carried.

President

Treasurer