

April 15, 2019

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Mr. Candela on Monday, April 15, 2019, at 6:30 p.m. in the board room in “B” building of A-Tech.

Present: Debra Barrickman, Ed Brashear, Steve Candela, Michael Kennedy, Barbara Klingensmith, Harlan Waid, Supt. Brockway, Treasurer Elly, and several administrators.

Absent: William Hill

\* \* \* \*

The meeting was opened with the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

\* \* \* \*

It was moved by Mr. Brashear and seconded by Dr. Waid that the minutes of the regular March meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

**MINUTES**

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Brashear, yes; Candela, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Mrs. Klingensmith that the financial reports for March including the following investments be approved:

**FINANCIAL REPORTS**

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

3/31/19 March MMAX Interest Added to Investments \$4,639.34

Other Investments

3/1/19 Security Redeemed @ 1.4% \$250,000.00

3/1/19 Security Invested @ 2.8% \$250,000.00

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Average Interest Rate for March from Huntington Premier Saving:	.010%
March Interest Earned from Premier Savings:	\$19.11
Average Interest Rate for March from Huntington MMAX:	2.15%
March Interest Earned from Huntington MMAX:	\$4,639.34
Huntington Activity Account Interest Earned for March:	\$1.17
Total All Funds Invested as of 3/31/19:	\$6,937, 332.53
Interest Earned FTD as of 3/31/19:	\$72,050.03

ROLL CALL: Klingensmith, yes; Barrickman, yes; Brashear, yes; Candela, yes; Kennedy, yes.  
Motion carried.

\* \* \* \*

It was moved by Mr. Brashear and seconded by Mrs. Klingensmith that **BILLS** bills for March be approved. Vouchers were presented to board members for their review.

ROLL CALL: Waid , yes; Barrickman, yes; Brashier, yes; Candela, yes; Kennedy, yes; Klingensmith, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Dr. Barrickman that the Board approve the following personnel items:

**PERSONNEL**  
**ITEMS-**  
**RESIGNATION**

1. Accept the resignation of Heather Clark, Fiscal Accountant, effective April 19, 2019.
2. It is recommended that the Board accept the resignation of Debra Carroll, Administrative Secretary, effective April 15, 2019 to accept the Fiscal Accountant position.

ROLL CALL: Barrickman, yes; Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes; Waid, yes.  
Motion carried.

\* \* \* \*

It was moved by Mr. Brashear and seconded by Mr. Kennedy that the Board approve the following personnel items:

**PERSONNEL**  
**ITEMS-**  
**EMPLOYMENT**

1. It is recommended that Debra Carroll be extended a one-year, limited contract, pro-rated at 54 days, for the 2018-2019 school year, as Fiscal Accountant at Step 7 of the Fiscal Accountant salary schedule beginning April 16, 2019 to June 30, 2019.
2. It is recommended to issue Dale Howell a 90-day probationary contract as Custodian beginning Monday, April 29, 2019 in accordance with the Chauffeurs, Teamsters, Warehousemen and Helpers Local Union #377 Master Agreement. Salary placement will be at Step 0 of the Non-Certified Staff Custodial Salary. Employment will be contingent upon satisfactory criminal records background check, passing a drug and strength test, and satisfactory completion of the probationary period.
3. It is recommended that the following be issued a contract beginning May 1, 2019 through October 31, 2019 for temporary summer grounds keeping on an as needed, as scheduled basis by the Superintendent at the rate listed per hour in accordance with ORC 3319.083:

Tanner Sackett	\$8.60
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4. It is recommended that the following Workforce Development personnel be issued contracts for 2018-2019, on an as needed as scheduled basis by the Superintendent, at \$21.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Tom Boos  
John Wunsch  
Shara Parkomaki

5. It is recommended that Rick Whitney be issued a part-time contract as Financial Aid Specialist, beginning April 16, 2019 through June 30, 2019 at \$19.00 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083.

Mr. Candela asked, is this a wash? Dr. Brockway responded that two part-time will be less than the one full time employee.

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ROLL CALL: Brashear, yes; Candela, yes; Kennedy, yes;  
Klingensmith, yes; Waid, yes; Barrickman, yes.  
Motion carried.

\* \* \* \*

It was recommended that the Board accept the following donations to the Cosmetology program to assist students with taking their State Board of Cosmetology Exam. Letters of appreciation will be forwarded. be forwarded.

**DONATIONS**

- |   |          |
|---|----------|
| 1. St. Paul's Lutheran Church             | \$100.00 |
| 2. St. Paul's Evangelical Lutheran Church | \$120.00 |
| 3. Geneva High School Class of '66'       | \$115.00 |

Dr. Barrickman asked if it is a common thing for churches to step up. Dr. Brockway said yes, typically the students attend those churches. It helps cover the cost of the exams.

ROLL CALL: Candela, yes; Kennedy, yes; Klingensmith, yes;  
Waid, yes; Barrickman, yes;  
Brashear, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mr. Brashear that the Board approve the following out-of-county/State field trips:

**FIELD  
TRIPS**

- a. SkillsUSA State Conference  
April 15 – 17, 2019, Columbus, OH
- b. Power Sports/FFA  
April 23, 2019, Wooster, OH
- c. Early Childhood/FCCLA  
April 24 – 26, 2019, Columbus, OH
- d. Precision Machining  
April 26 – 27, 2019, Kirtland, OH
- e. Culinary Arts I & II  
April 26, 2019, Cleveland, OH

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- f. Health Care Academy  
April 26, 2019, Greenville, PA
- g. Grand Valley Multi-Media  
May 2, 2019, Youngstown, OH
- h. Precision Machining  
May 17 – 18, 2019, California, PA

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes;  
Barrickman, yes; Brashear, yes; Candela, yes.  
Motion carried.

\* \* \* \*

Motions Superintendent recommends that the Board enter into agreements to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program:

**YO! WORK-SITE  
AGREEMENTS**

Ashtabula County YMCA  
Ashtabula Downtown Development Association  
Better-N-Bulk  
Carter Lumber Co. #061  
Custom Markers and Monuments  
Dairy Oasis  
Great Lakes Auto GMC Buick  
Jefferson Community Center  
RTS Companies Inc.  
The Savvy Shop  
True Finish Landscaping LLC

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes;  
Brashear, yes; Candela, yes; Kennedy, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Dr. Waid that the Board approve the attached 2019-2020 School Calendar.

**2019-2020  
SCHOOL**

Mr. Kennedy commented that school were all over the place this year.  
Dr. Brockway replied that there are lot of different start dates this year.

**CALENDAR**  
**APPROVED**

ROLL CALL: Waid, yes; Barrickman, yes; Brashear, yes;  
Candela, yes; Kennedy, yes; Klingensmith, yes.  
Motion carried.

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It was moved by Mr. Brashear and seconded by Mrs. Klingensmith that The Board approve the second reading of new, revised and replacement policies including: Mission of the District; Employment of Professional Staff- Treasurer’s Department; Employment Contract; Employment of Classified Staff- Treasurer’s Department; Holidays; School Choice Options; Removal, Suspension, Expulsion, and Permanent Exclusions of Students; Emergency Removal of Students; Purchasing and Bidding; Procurement- Federal Grants/Funds; Crowdfunding; Web Accessibility, Content, Apps, and Services; School Safety; Food Services.

**SECOND**  
**READING**  
**OF**  
**POLICIES**

Dr. Waid asked if crowdfunding is not allowed at all. Dr. Brockway answered no, it’s too easy to be scammed, not a viable source of contributions. Dr. Waid commented that Rock Creek uses Donors Choice uses it and didn’t seem dangerous. Dr. Brockway answered that teachers can do it and do not need board approval, so if a teacher chooses, we have no say in the matter. But it is not in the best interest of the district.

ROLL CALL: Dr. Barrickman, yes; Mr. Brashear, yes; Mr. Candela, yes; Mr. Kennedy, yes; Mrs. Klingensmith, yes; Dr. Waid, yes  
Motion carried

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Motions Superintendent recommended that the Workforce Development tuition rates be approved as follows:

**TUITION**

<b><u>Program</u></b>	<b><u>18 -19</u></b>	<b><u>19-20</u></b>	<b><u>% Increase</u></b>
Apprenticeship	\$500.00	\$550.00	10%
Automotive	\$9,400.00	\$9,850.00	5%
Business Office Specialist	\$4,750.00	\$5,150.00	8%
Certified Patient Care Technician	\$5,950.00	\$6,250.00	5%
CNC	\$975.00	\$995.00	2%
Emergency Medical Responder	\$750.00	\$750.00	0%

Emergency Medical Technician	\$1,250.00	\$1,250.00	0%
Firefighter I	\$976.00	\$1,280.00	31%
*Firefighter II - Transition	\$1,450.00	\$828.00	-NA-
HVAC	\$4,200.00	\$4,450.00	6%
Industrial Electricity	\$4,200.00	\$4,450.00	6%
Industrial Maintenance	\$8,600.00	\$8,900.00	3%
Industrial Welding	\$4,950.00	\$5,450.00	10%
Intro to Machining	\$800.00	\$850.00	6%
Manicuring	\$1,800.00	\$1,900.00	6%
PLC	\$1,850.00	\$1,900.00	3%
30-Hour Welding	\$850.00	\$900.00	6%
LPN	\$12,000.00	\$12,000.00	0%
RN	\$14,000.00	\$14,150.00	1%

Mr. Candela commented that three programs had no increase but the rest took a jump. Dr. Brockway explained 31% is required to have a small teacher/student ratio. In order to get the program approved by the Ohio Department of Public Safety we have to increase the student/teacher ratio. Dr. Barrickman asked if the students will pay the difference? Dr. Brockway clarified that these are adult students and can receive Pell and Direct Loans, etc. Mr. Candela asked if the student will have to pay the Pell Grants back. Dr. Brockway answered yes.

ROLL CALL: Mr. Brashear, yes; Mr. Candela, yes; Mr. Kennedy, yes; Mrs. Klingensmith, yes; Dr. Waid, yes; Dr. Barrickman, yes  
Motion carried

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Dr. Barrickman gave her Legislative Liaison update.

**LEGISLATIVE  
LIAISON**

HB 161 the state operating budget for FY20-21 is taking a lot of testimony right now.

\* \* \* \*

Mr. Brockett provided a handout with a 2019-2020 student enrollment update. He stated that the highlighted numbers are under enrolled programs with less than 15 students. We currently have 313 students accepted and 79 conditionally enrolled students. Conditionally enrolled number may change due to our policy of accepting students with only 1 credit deficiency. Mr. Brockett also commented that the majority of those students typically correct that deficiency with summer school.

**SUPT'S  
REPORT**

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Dr. Brockway discussed Student Organization Recognition will start in the cafeteria. Students will be recognized for their competitive events. Also noted that there are currently 77 students competing at state level.

Dr. Brockway presented a PowerPoint on the CTE Funding Model – Cupp/Patterson School Funding Committee.

Dr. Brockway gave each board member an invitation to the Aspire graduation being held on Wednesday, May 8<sup>th</sup> at 6:30 p.m.

A handout was presented regarding Mock Interviews. Students made a real good impression. Staci Zappitelli and Denise Miller did a really good job putting it together.

Mrs. Klingensmith noted that Rotary's Academic Honors Breakfast is scheduled for 8:00 a.m., May 3, 2019. There are two student presentations from award winning A-Tech programs.

Dr. Waid showed pictures from when him and Gus Seikley went to the National School Boards Association Conference in Philadelphia

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It was moved by Mrs. Klingensmith and seconded by Mr. Kennedy that the Board enter into executive session to discuss negotiations and compensation of personnel at 7:25 p.m.

**INTO  
EXECUTIVE  
SESSION**

ROLL CALL: Candela, yes; Kennedy, yes; Klingensmith, yes;  
Waid, yes; Barrickman, yes; Brashear, yes.  
Motion carried.

\* \* \* \*

The Board returned to regular session at 7:37 p.m. by common agreement after discussing personnel matters.

**RETURN FROM  
EXECUTIVE  
SESSION**

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It was moved by Mr. Brashear and seconded by Mr. Kennedy that the meeting be adjourned at 7:38 p.m. with the next regular meeting to be held on Monday, May 20, 2019 beginning at 6:30 p.m. in the board room.

**ADJOURNMENT**

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes;  
Barrickman, yes; Brashear, yes; Candela, yes.  
Motion carried.



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President

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Treasurer