

September 21, 2020

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by Vice-President Kennedy on Monday, September 21, 2020, at 10:00 a.m. in room 104 of "A" Building.

Present: Debra Barrickman, Steve Candela, Sally Fisher, William Hill, Michael Kennedy, Barbara Klingensmith, Harlan Waid, Supt. Wludyga, Treasurer Elly

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Mr. Kennedy and seconded by Mrs. Klingensmith that the minutes of the regular August meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes, Klingensmith, yes; Waid, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Ms. Fisher that the financial reports for August including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits
None

Premier Savings Withdrawals
None

Huntington MMAX Deposits
8/31/20 August MMAX Interest Added to Investments \$439.98

Average Interest Rate for August from Huntington Premier Savings: .009%
August Interest Earned from Premier Savings: \$19.06

Average Interest Rate for August from Huntington MMAX: .20%
August Interest Earned from Huntington MMAX: \$439.98

Huntington Activity Account Interest Earned for August: \$1.09

Total All Funds Invested as of 8/31/20: \$6,230,618.37
Interest Earned FTD as of 8/31/20: \$1,772.93

ROLL CALL: Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes, Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Dr. Barrickman that **BILLS** bills for August be approved. Vouchers were presented to board members for their review.

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes, Barrickman, yes; Candela, yes.
Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Mr. Kennedy that **APPROPRIATIONS** The Board approve Original Appropriations for FY2021 (July 1, 2020 – June 30, 2021) and the Amended Certificate of Estimated Resources.

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes, Candela, yes; Fisher, yes.
Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that The **PAYPAL ACCOUNT** Board approve the new PayPal depository account to be set up for online payments to be deposited into the budgetary checking account.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes. Motion carried.

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It was moved by Mr. Kennedy and seconded by Mrs. Klingensmith that **NEW FUNDS** The Board approve the following new funds:

- | | | |
|----|---------------------------|----------|
| 1. | Career Tech Exploration C | 200-9212 |
| 2. | Career Tech Exploration D | 200-9213 |
| 3. | Broadband Grant | 510-9021 |

4. CARES Act Coronavirus Relief Fund 510-9121

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes;
Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Ms. Fisher that The Board **TRANSFERS**
approve the following Transfers:

1. Transfer \$6.77 to Construction Technologies 2 (200-9252) from Construction & Building Maintenance (200-9268).
2. Transfer \$62.55 to Student Services (300-9304) from Teacher Academy (200-9210).
3. Transfer \$1,069.97 to Student Services (300-9304) from Business Technologies/Medical Office Technologies (220-9224).
4. Transfer \$87.19 to Student Services (300-9304) from Business & Marketing Management 2 (200-9231).
5. Transfer \$39.50 to Student Services (300-9304) from Hero Club (200-9238).
6. Transfer \$316.24 to Student Services (300-9304) from School Newspaper (300-9302).
7. Transfer \$917.52 to Student Services (300-9304) from Summer School (300-9305).

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Kennedy that The Board **A COMPLEX**
take from the table the previously tabled motion to rename A-Tech's "A"
Building.

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes.
Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Ms. Fisher that The Board authorize the Superintendent to Enter a Resolution to Rename "A" Complex in honor of Dr. Jerome R. Brockway.

A COMPLEX
RENAMING

ROLL CALL: Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Dr. Barrickman that The Board accept the resignation of Nicole Picasso from her part-time ELL Educational Aide position, effective September 1, 2020.

RESIGNATION

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes.
Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Mr. Kennedy that The Board approve the following:

PERSONNEL

1. That Richard Slusher be issued a contract as a part-time Aide for Special Education for the 2020-2021 school year, on an as needed as scheduled basis, at \$13.88 per hour, in accordance with ORC 3319.083. (Resume Enclosed)
2. That the following be issued contracts for the 2020-2021 school year as Career Education 7-12 Consultants in accordance with ORC 3319.11(1) and 3319.11(e). The stipend amounts are to be paid one-half by January 22, 2021 and the remainder by June 30, 2021.

| | | |
|-------------------|----------------|------------|
| Ashtabula City | Melissa Nooney | \$1,057.00 |
| Ashtabula City | Barb Kolkowski | \$1,057.00 |
| Buckeye Local | Ashley Gritzer | \$1,238.00 |
| Conneaut City | Gary Case | \$1,083.00 |
| Geneva City | Alex Anderson | \$1,637.00 |
| Grand Valley | Lisa McClain | \$826.00 |
| Jefferson Local | Rhea Drost | \$609.00 |
| Jefferson Local | Lisa Paul | \$609.00 |
| Pymatuning Valley | Lori Tabor | \$813.00 |

3. That the following be issued contracts for the 2020-2021 school year as Career Education K-6 Consultants in accordance with ORC 3319.11(1) and 3319.11(e). The stipend amounts will be paid at the end of May, 2021.

| | | |
|----------------|--------------|----------|
| Ashtabula City | Susan Thomas | \$735.00 |
|----------------|--------------|----------|

| | | |
|-------------------|----------------------|----------|
| Buckeye Local | Heidi Robinson | \$420.00 |
| Conneaut City | Stephanie Van Norman | \$405.00 |
| Geneva City | Melissa Doherty | \$490.00 |
| Grand Valley | Nathan Pilarczyk | \$275.00 |
| Jefferson Local | Kerington Wayslaw | \$395.00 |
| Pymatuning Valley | Shawna Bryan | \$300.00 |

4. That the following teaching personnel be issued contracts for Summer Extended Service for the 2020-2021 school year, not to exceed 30 hours, on an as needed as scheduled basis, as per the teachers negotiated agreement and in accordance with ORC 3319.11(1) and 3319.11(e) at \$21.38 per hour:

Cody Lewis Mary Pytel

5. That the following be issued supplemental contracts for van re-certification in-service on an as needed, as scheduled basis up to but not to exceed 2 hours at \$21.38 per hour for the 2020-2021 school year in accordance with ORC 3319.11(1) and 3319.11(e):

Harleigh Hodge Vanderbilt Robison
 Brian Kelley Nate Schick
 Henry Notter

6. That the following be issued supplemental contracts as instructors via Virtual Learning Academy for the 2020-2021 school year not to exceed the number of students listed, at a rate of \$100 per student and in accordance with ORC 3319.11(1) and 3319.11(e):

| | |
|----------------------------|---------------------------|
| Erika Canitano | not to exceed 50 students |
| Victoria Crompton-LaBounty | not to exceed 25 students |
| Tanya Colvin | not to exceed 25 students |
| Tarah Elliott-Clark | not to exceed 25 students |
| Sherri McBride | not to exceed 25 students |
| Mary Pytel | not to exceed 25 students |
| Tiffanee Warner | not to exceed 25 students |

7. That the following be issued supplemental contracts as Employee Performance Evaluation Committee (EPEC) members for the 2020-2021 school year, on an as needed as scheduled basis, not to exceed \$500.00 each and in accordance with ORC 3319.11(1) and 3319.11(e):

Cheryl Bornino Brian Kimmel
 Tarah Elliott-Clark Suzanne Pratt

8. That the following Workforce Development personnel be issued contracts for 2020-2021, on an as needed as scheduled basis by the Superintendent, at the rates listed below pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

| | | |
|---------------------------|------------------|--------------|
| Sarah Davis | Student Services | \$21.00/hour |
| Amber Goudge | CPCT Instructor | \$21.00/hour |
| Melissa Holland | CPCT Instructor | \$21.00/hour |
| Melissa Padilla | CPCT Instructor | \$21.00/hour |
| Jason Palmer | HVAC Instructor | \$21.00/hour |
| Shara Parkomaki | BOS Instructor | \$21.00/hour |
| Jackie Reihner | BOS Instructor | \$21.00/hour |
| George Smith | IMPAC Instructor | \$21.00/hour |
| Veronica Whitacre-Charles | BOS Instructor | \$21.00/hour |
| Ruthann Francis | Welding Aide | \$13.88/hour |

9. That Bailey Dickson be issued a part-time contract for Youth Opportunities as “yO!” Program Aide beginning August 26, 2020 to June 30, 2021 on an as needed as scheduled basis at \$11.00 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment and funding in accordance with ORC 3319.11(1) and 3319.11(e). (Resume Enclosed)
10. That Carolyn Garcia be issued a part-time contract for Youth Opportunities as “yO!” Job Monitor beginning September 1, 2020 to June 30, 2021, on an as needed as scheduled basis at \$11.00 per hour, pending sufficient student enrollment and funding in accordance with ORC 3319.11(1) and 3319.11(e).
11. That Brianna Davis be issued a part-time contract as Aspire/Youth Opportunities Instructor from September 8, 2020 to June 30, 2021, on an as needed as scheduled basis at \$20.00 per hour, pending sufficient student enrollment and funding in accordance with ORC 3319.11(1) and 3319.11(e). (Resume Enclosed)
12. That the following personnel be given an extended service contract in accordance with ORC 3319.11(1) and

3319.11(e) for the 2020-2021 school year at her daily per diem hourly rate:

April Colucci 12 days

- 13. That the following be issued a contract as substitute in the area listed, on an as needed as scheduled basis, for the 2020-2021 school year at the rate listed, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Cheryl Moscorelli Sub Bus Driver \$15.85

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes.
Motion carried.

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It was moved by Dr. Barrickman and seconded by Mrs. Klingensmith that The Board Authorize the following Out-of-County/State Field Trips:

FIELD TRIPS

Horticulture October 15, 2020 Avon, OH

Mr. Wludyga commented that it is an outdoor event.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that The Board accept the following donations. Letters of appreciation will be forwarded:

DONATIONS

- 1. Cuyahoga Community College donated a 2013 Cadillac XTS, 2013 Chevrolet Spark and two (2) 8 speed automatic transaxles to the Automotive Technologies Program for hands on training.
- 2. Jack Scott with Midway Chevrolet donated his time and flatbed service to bring the items donated by Cuyahoga Community College to the Automotive Technologies Program.
- 3. Trinity Presbyterian Church donated \$1,000.00 towards the purchase of laptops for the Youth Opportunities Program.

4. American Legion donated \$1,000.00 to the Youth Opportunities Program for their charitable services performed over the summer.
5. Mary Anne Izenour donated \$100.00 to the Helen Berman Scholarship in memory of Sue McCune, Jean Behr and Debbie Cary.
6. Wesley and Marion Eastman donated \$100.00 to the Helen Berman Scholarship in memory of Ginger Belding.

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes.
Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Ms. Fisher that The Board approve the removal of several items of instructional nature, several pieces of equipment that are beyond repair or obsolete and no longer useable for instructional or for operational needs. It is the Superintendent's recommendation that since the aggregate valued amount of these items is below \$2,000 that The Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

INVENTORY

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Fisher, Hill, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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The Board had the first reading of the new, revised, and replacement policies including: Nondiscrimination.

**1st READING
OF POLICY**

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It was moved by Mr. Kennedy and seconded by Mrs. Klingensmith that The Board have and approve the second reading the new, revised, and replacement policies including: Composition, Employment of Administrators, Evaluation of Directors and Administrators, Religion in the Curriculum, Employment Contract, Teacher Evaluation, Attendance, Removal, Suspension, Expulsion, and Permanent Exclusion of Students, Investments, Student Fees, Fines, and Charges, Waiver of School Fees for Instructional Materials, Procurement – Federal Grants/Funds, Commemoration of School Facilities, Protective Facial Coverings during Pandemic/Epidemic Events, and Religious/Patriotic Ceremonies and Observances.

**2nd READING
& APPROVAL**

Dr. Barrickman requested a cover page outlining the policies.

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes.
Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that The Board Authorize the Superintendent discontinue the following activity funds and transfer the remaining balances to the Students Services account (300-9304) as stated above:

DISCONTINUE FUNDS

| | |
|--|----------|
| Teacher Academy | 200-9210 |
| Business Technologies/Medial Office Supplies | 200-9224 |
| Business & Marketing Management | 200-9231 |
| Hero Club | 200-9238 |
| School Newspaper | 300-9302 |
| Summer School | 300-9305 |

ROLL CALL: Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Mr. Kennedy and seconded by Mrs. Klingensmith that The Board Authorize the Superintendent to Enter into an Agreement with Area 19/NOCCOG for the Comprehensive Case Management and Employment Program (CCMEP) through the Youth Opportunities Program from October 1, 2020 to September 30, 2021 Pending Approval from the Area 19/NOC COG Workforce Development Board.

NOCCOG AGREEMENT

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes.
Motion Tabled.

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It was moved by Dr. Barrickman and seconded by Mr. Kennedy that The Board Authorize the Superintendent to Enter into an Agreement with Ashtabula County Job & Family Services for the Comprehensive Case Management and Employment Program (CCMEP) through the Youth Opportunities Program from October 1, 2020 to September 30, 2021 Pending Approval from the Ashtabula County Job & Family Services and the County Commissioners.

CCMEP AGREEMENT

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Ms. Fisher that The Board Authorize the Superintendent to Enter into Service Agreements for contract extensions for the CCMEP youth OPPORTUNITIES Program beginning October 1, 2020 to September 30, 2021 Pending Approval of the following CCMEP yO! Contracts:

**CONTRACT
EXTENSIONS**

- a. Transportation – Richmond Transportation
- b. Payroll Services – Infinity Resources, Inc.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Mr. Kennedy that The Board Authorize the Superintendent to Enter in an Agreement with the Chauffeurs, Teamsters, Warehousemen and Helpers Local Union #377 to create a full-time position to fit the needs related to the COVID-19 pandemic to assist the Maintenance and Custodial Staff.

**CREATE
POSITION**

Mr. Wludyga explained this would a “Helper Position” to float and be used as needed. Not an ongoing position. Adding a full-time position on a temporary basis for one year.

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes. Motion carried.

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Mrs. Klingensmith

**LEGISLATIVE
REPORT**

HB 606 was signed in to law by DeWine and is in effect through 9/30/21. This HB will grant immunity to essential workers who transmit COVID-19. Schools would not be liable – can’t take civil action against school.

HB 582 – Could cancel State Exams for 2021.

SB 89 – Could move by end of month. Many related to Career Tech. Adult teachers could be substitutes for secondary teachers.

Cupp Patterson – Working hard trying to get it passed. Testimony should be going on within the next week or so.

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Annual Stakeholder Dinner – Virtual for fall. Hope to do something in the Spring.

**SUPT'S
REPORT**

Vision Conference – Nov. 30 – Dec 4th will be Virtual.

Feed the Hope Review – Meeting this morning with a live broadcast.

Mrs. Klingensmith commented that everything went virtual. A-Tech has been heavily involved – appreciate that. She is recapping and checking totals but she believes that they met their goal.

City of Conneaut – Truck World Opening on Thursday, September 24th.

Harpersfield Township Tax Increment – 75% in effect on September 28th.

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It was moved by Ms. Fisher and seconded by Mr. Kennedy that the meeting be adjourned at 10:47 a.m. with the next regular meeting to be held on Monday, October 19, 2020, beginning at 10:00 a.m. in room 104 of “A” building.

ADJOURNMENT

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

President

Treasurer