

October 16, 2023

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Klingensmith on October 16, 2023, at 10:00 a.m. in the Board Room of Building B.

Present: Debra Barrickman, Sally Fisher, Barbara Klingensmith, Gus Saikaly, Eric Nesbitt, William Niemi, Harlan Waid, Supt. Wludyga, Treasurer Elly, Michael Thornton, Krista Shean

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board adopt the Agenda for October 16, 2023.

**ADOPT AGENDA**

ROLL CALL: Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes. Motion carried.

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Treasurer Elly certified Compliance with Meeting Requirements Rules.

**MEETING COMPLIANCE**

The meeting was opened with the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

\* \* \* \*

Students Brianna Kaydo and Emma Lasher gave a presentation on the She Dig Event held in Richfield.

**SHE DIG**

Dr. Waid asked how many students we sent. Mr. Wludyga answered 27-28. Mr. Nesbitt asked if there was a similar program for boys. Mr. Wludyga answered there are other opportunities for boys, but this event was designed for female students.

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It was moved by Mr. Saikaly and seconded by Ms. Fisher that the minutes of the regular September meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

**MINUTES**

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes;  
Niemi, yes; Saikaly, yes; Waid, yes;  
Barrickman, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Mr. Niemi that the financial reports for September including the following investments be approved:

**FINANCIAL  
REPORTS**

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

9/30/2023 September MMAX Interest Added to Investments: \$8,118.07

Average Interest Rate for September from Huntington Premier Savings: 2.99%

September Interest Earned from Premier Savings: \$5,455.48

Average Interest Rate for September from Huntington MMAX: 3.7%

September Interest Earned from Huntington MMAX: \$8,118.07

Total All Funds Invested as of 9/30/2023: \$6,558,574.58

Interest Earned FTD as of 9/30/2023: \$52,000.33

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes;  
Saikaly, yes; Waid, yes; Barrickman, yes;  
Fisher, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Niemi and seconded by Dr. Barrickman that bills for September be approved. Vouchers were presented to Board members for their review.

**BILLS**

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid,  
yes; Barrickman, yes; Fisher, yes; Klingensmith,  
yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the Board approve the activity account budgets as listed below for the 2023-2024 school year.

**ACTIVITY**  
**ACCOUNT**  
**BUDGETS**

Automotive Collision Technology I & II  
Automotive Technology I & II  
Career-Technical Exploration A & B  
Career-Technical Exploration C & D  
Carpentry I & II  
Computer Systems & Networking I & II  
Construction Technologies I & II  
Cosmetology I  
Cosmetology II  
Culinary Arts I  
Culinary Arts II  
Drug Free Clubs  
Early Childhood I & II  
Electricity I & II  
Engineering Academy  
Engineering Academy II-Design Engineering Academy II-  
Machining  
Future Farmers of America (FFA)  
Health Care Academy I  
Health Care Academy II – Dental  
Health Care Academy II – Medical  
Health Care Academy II – Pharmacy  
Helen Berman Memorial Scholarship  
Horticulture, Landscaping & Parks Management I & II  
James E. French Student Scholarship  
LPN/RN  
Lester C. Marrison Student Scholarship  
National Honor Society (NHS)  
Power Sports & Outdoor Equipment I & II  
Public Safety Academy I & II  
Scholarship Fund  
SkillsUSA Council  
Small Animal Care I & II  
Software & Application Design I & II  
Student Activities  
Summer School  
Sunshine Club  
Visual Design & Imaging I & II  
Welding I & II  
Workforce Adult Cosmetology  
Workforce Development.

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes;  
Barrickman, yes; Fisher, yes; Klingensmith, yes;  
Nesbitt, yes. Motion carried.

\* \* \* \*

Mr. Wludyga shared an email from Congressman Dave Joyce regarding education and workforce program in FY24.

**OFFICIAL  
CORRESP**

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Dr. Waid that the Board approve the following:

**PERSONNEL  
RESIGNATIONS**

1. That the Board accept the resignation of Shaelynn Ballard as Aspire & Opportunities Supervisor effective October 15, 2023 to accept the Opportunities & Special Grants Supervisor position.

Dr. Waid asked who will handle Aspire. Mr. Wludyga answered that she will still handle it. The duties have expanded so this covers more areas.

2. That the Board accept the resignation of Jose Cruz-Garcia as Life Skills Coach Aid effective October 15, 2023 to accept the Personal Growth Advisor I position.
3. That the Board accept the resignation of Bailey Dickson as Life Skills Coach Aid effective October 15, 2023 to accept the Personal Growth Advisor I position.

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes;  
Fisher, yes; Klingensmith, yes; Nesbitt, yes;  
Niemi, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Mr. Niemi that the Board approve the following:

**PERSONNEL  
EMPLOYMENT**

1. That the following administrative contract, Opportunities & Special Grants Supervisor, be issued, effective October 16, 2023 (Prorated) for the period listed and in accordance with salary schedule adopted by the Board:

Shaelynn Ballard–260/261 days 1 year October 16, 2023  
to June 30, 2024

2. That the following be issued supplemental contracts as instructors via Virtual Learning Academy for the 2023-2024 school year not to exceed the number of students listed, at a rate of \$100 per student and in accordance with ORC 3319.11(1) and 3319.11(e):

Stacy Hook not to exceed 50 students  
Jason Root not to exceed 50 students  
Tyler Wilber not to exceed 50 students

Dr. Waid asked about the Virtual Learning Academy. Mr. Wludyga explained that this is more for credit recovery in Social Studies and English. Mr. Niemi asked if this is outside of their normal day. Mr. Wludyga answered yes, it is like a supplemental coach, etc. and it may not even be a live session. Mr. Nesbitt asked if there are that many students in need. Mr. Wludyga answered it varies, but coming off of Covid it has been up to 50. Mr. Saikaly asked if this could be for students that need a little boost. Mr. Wludyga answered that we have another program called Study Island for that purpose.

3. That Abigail Cramer be issued a part-time contract as Aspire Instructor from October 16, 2023 to June 30, 2024, on an as needed as scheduled basis at \$22.00 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.11(1) and 3319.11(e) pending final approval of the 2024 Aspire Grant by the Ohio Department of Higher Education.
4. That Taliyah Hunt be issued a full-time contract for the Youth Opportunities Program as Personal Growth Advisor I beginning October 16, 2023 to June 30, 2024 at \$16.50 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.11(1) and 3319.11(e).
5. That the following be issued full-time contracts for the Youth Opportunities Program beginning October 16, 2023 through June 30, 2024, the annual salary may be increased during the term of this contract, but shall not be reduced except as provided by law, in accordance with ORC 3319.11(1) and 3319.11(e).

Jose Cruz-Garcia Personal Growth Advisor I \$16.50/hour  
Bailey Dickson Personal Growth Advisor I \$16.50/hour

6. That the following be issued contracts as substitutes in the areas listed, on an as needed as scheduled basis for the 2023-2024 school year in accordance with the non-bargaining salary schedule and, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Lucas Bettcher Substitute Teacher  
Jeffrey Stuyvesant Substitute Teacher

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes;  
Klingensmith, yes; Nesbitt, yes; Niemi, yes;  
Saikaly, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Niemi and seconded by Mr. Saikaly that the Board **SALARY** adjust the hourly rates of the following Aspire & Youth Opportunities staff, effective for the new grant year October 16, 2023:

Jaime McCall From \$18.00/hour to \$19.00/hour  
Brianna Bradley From \$16.83/hour to \$17.50/hour  
Paige Hayford From \$16.83/hour to \$17.50/hour  
Bailee Mazzaro From \$16.83/hour to \$17.50/hour  
Mathew Thompson From \$16.83/hour to \$17.50/hour  
Mary Hackathorn From \$15.30/hour to \$16.50/hour

ROLL CALL: Barrickman, yes; Fisher, yes; Klingensmith, yes;  
Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid,  
yes. Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Ms. Fisher that the Board approve the following:

**OUT-OF-  
COUNTY/  
STATE FIELD  
TRIPS**

- a. Horticulture - FFA Training 11/8/2023 Highland Hills, OH  
b. SkillsUSA - Fall Leadership 11/9 - 11/10/2023 Columbus, OH

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes;  
Niemi, yes; Saikaly, yes; Waid, yes;  
Barrickman, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Ms. Fisher that the Board **PROGRAM/**

Approve the Horticulture program to design and install native landscaping plants with interpretive signage at the Hubbard House Underground Railroad Museum.

**STUDENT JOBSITE**

Dr. Barrickman asked if we provide labor and they pay for supplies. Mr. Wludyga answered yes.

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mr. Nesbitt that the Board accept the following donation. A letter of appreciation will be forwarded.

**DONATIONS**

1. David and Lynn Vasill donated \$25.00 to the Carpentry program in memory of Joe Robison.

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Dr. Waid that the Board enter into agreements with the following to provide work experience for Youth Opportunities/TANF program students.

**yO! WORKSITE AGREEMENTS**

America's Best Value Inn  
Conneaut Human Resource Center  
Goodwill Industries  
Village of North Kingsville

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes. Motion carried.

\* \* \* \*

It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board approve the removal of one piece of equipment that is beyond repair and no longer usable for operational needs. It is the Superintendent's recommendation that since the value is below \$2,000 that the Board authorizes the removal of said item from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said item.

**INVENTORY**

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes;  
Fisher, yes; Klingensmith, yes; Nesbitt, yes;  
Niemi, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Dr. Waid that the Board authorize the Superintendent to enter into an Agreement with The Ashtabula County Joint Vocational School Educational Association (ACJVSEAL) for completion of makeup days and remote days in accordance with ORC 3313.482 and HB33.

**ACJVSEAL**  
**AGREEMENT**

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes;  
Klingensmith, yes; Nesbitt, yes; Niemi, yes;  
Saikaly, yes. Motion carried.

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The Board had the first reading of the new, revised, and replacement policies.

**1<sup>st</sup> READING**  
**OF POLICY**

\* \* \* \*

It was moved by Mr. Niemi and seconded by Dr. Barrickman that the Board enter into a contract with the Ashtabula County Job and Family Services to offer the 2024 TANF Life Skills Navigation Program beginning October 1, 2023 (pending approval by the County Commissioners).

**ACJFS/TANF**  
**LIFE SKILLS**

ROLL CALL: Barrickman, yes; Fisher, yes; Klingensmith, yes;  
Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid,  
yes. Motion carried.

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Dr. Waid went over the legislative report with the Board.

**LEGISLATIVE**  
**REPORT**

\* \* \* \*

1. Secondary Student Enrollment Update

**SUPT'S**  
**REPORT**

Mr. Wludyga provided a handout.

Dr. Barrickman asked for a breakdown of home schools. Dr. Waid asked for the capacity of each program. Mr. Wludyga will provide each at the next meeting.



2. Fall Adult Workforce Development Enrollment Update

Mr. Wludyga provided a handout.

3. 8<sup>th</sup> Grade Visits

Mr. Wludyga stated that the visits are underway. Last week was Braden and Conneaut, Geneva and Grand Valley tomorrow morning, PV and Jefferson tomorrow afternoon, and Ashtabula on Thursday. They will all see 4 programs for 15-20 minutes each.

Mr. Nesbitt asked if the 10<sup>th</sup> graders visit too. Mr. Wludyga answered yes, they come at the end of November after seeing a presentation at their homeschool. They then choose the programs that they would like to visit. Also, there is Career Night on December 7<sup>th</sup> when families can come out and see the labs and campus. The Holiday Dinner is December 14<sup>th</sup>.

4. Appalachian Grant

There have been discussions about School-based health care – We do not have the space to accommodate a full medical program. There will be discussions about possibilities, but it is uncertain if we will find an appropriate fit that would include a location on our campus; just keeping everyone up-to-date. The group also talked with Ashtabula Area City Schools.

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It was moved by Mr. Niemi and seconded by Ms. Fisher that the meeting be adjourned at 10:51 a.m. with the next Regular Meeting to be held on Monday, November 20, 2023, beginning at 10:00 a.m. in the Boardroom of Building B.

**ADJOURNMENT**

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes;  
Niemi, yes; Saikaly, yes; Waid, yes;  
Barrickman, yes. Motion carried.

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President

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Treasurer