

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Klingensmith on November 20, 2023, at 10:00 a.m. in the Board Room of Building B.

Present: Debra Barrickman, Sally Fisher, Barbara Klingensmith, Gus Saikaly, Eric Nesbitt, William Niemi, Harlan Waid, Supt. Wludyga, Treasurer Elly, Michael Kennedy, Krista Shean

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It was moved by Dr. Barrickman and seconded by Mr. Niemi that the Board adopt the Agenda for November 20, 2023.

ADOPT AGENDA

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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Treasurer Elly certified Compliance with Meeting Requirements Rules.

MEETING COMPLIANCE

The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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The Board presented Mr. Michael Kennedy with a plaque.

MICHAEL KENNEDY

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the minutes of the regular October meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Nesbitt that the financial reports for October including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

10/31/2023 October MMAX Interest Added to Investments: \$8,414.19

Average Interest Rate for October from Huntington Premier Savings: 2.99%

October Interest Earned from Premier Savings: \$5,650.99

Average Interest Rate for October from Huntington MMAX: 3.7%

October Interest Earned from Huntington MMAX: \$8,414.19

Total All Funds Invested as of 10/31/2023: \$6,572,444.25

Interest Earned FTD as of 10/31/2023: \$77,052.95

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes;
Barrickman, yes; Fisher, yes; Klingensmith, yes;
Nesbitt, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Niemi that the bills for October be approved. Vouchers were presented to Board members for their review.

BILLS

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes;
Fisher, yes; Klingensmith, yes; Nesbitt, yes;
Niemi, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that the Board approve the Five Year Forecast as presented by Treasurer Elly.

FIVE-YEAR FORECAST

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes;
Klingensmith, yes; Nesbitt, yes; Niemi, yes;
Saikaly, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Ms. Fisher that the Board approve the following new funds:

NEW FUNDS

1. Career Tech Construction Local Share 003-9024
2. Career Technical Construction Program 495-9024

ROLL CALL: Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Dr. Waid that the Board approve the following transfer:

TRANSFER

1. Transfer \$479,675.00 to Career Tech Construction Local Share (003-9024) from the Permanent Improvement Fund (003-0000).

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

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Mr. Wludyga shared an email from Congressman Dave Joyce regarding the 2024 Education Funding bill.

**OFFICIAL
CORRESP**

Mr. Wludyga shared an email of congratulations from Representative Sarah Fowler Arthur.

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It was moved by Mr. Nesbitt and seconded by Mr. Saikaly that the Board approve the following:

**PERSONNEL
EMPLOYMENT**

1. That Jose Cruz-Garcia be issued a part-time contract as Aspire Aide for the 2023-2024 school year, at \$16.50 per hour on an as needed basis, not to exceed 400 hours, set by the Superintendent, in accordance with ORC 3319.11(1) and 3319.11(e).
2. That the following Workforce Development personnel be issued a contract for 2023-2024 school year as Firefighter Instructors, on an as needed as scheduled basis set by the Superintendent, at \$22.00 per hour pending proper certification and sufficient student enrollment in accordance with ORC 3319.11(1) and 3319.11(e):

Antonio Feralo
James Krenisky

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes;
Saikaly, yes; Waid, yes; Barrickman, yes;
Fisher, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Saikaly that the Board approve the following:

**OUT-OF-
COUNTY/
STATE FIELD
TRIPS**

- a. Health Care Academy II - 12/1/2023 - Erie, PA

Dr. Waid stated the instructor is really excited about the trip to Erie.

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that the Board approve the following:

**PROGRAM/
STUDENT JOBSITE**

- a. That the Board approve the Horticulture program to complete a landscaping project for the Ashtabula County Department of Environmental Services.
- b. That the Board approve the Carpentry program to complete a building renovation project at Camp Whitewood.

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Nesbitt that the Board accept the following donations. Letters of appreciation will be forwarded:

DONATIONS

1. The following companies have donated cash/services for student training in Precision Machining & Manufacturing for the Robot contest:

Mechanical Dynamics & Analysis, LLC	\$3,500.00
Reese Machine Company, Inc.	\$250.00
Spring Team, Inc.	\$350.00

- Domino’s Pizza of Jefferson donated \$237.60 in pizzas to the A-Tech/Red Cross Blood Drive.
- Erie Concrete & Steel Supply (ECONSTEEL) donated \$2,198.02 in scrap materials and supplies to the Career Technical Exploration program for educational purposes.

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board enter into agreements with the following to provide work experience for Youth Opportunities/TANF program students.

yO! WORKSITE AGREEMENTS

- A & W
- ACTS
- Ashtabula County YMCA
- Envy Us Boutique
- G.O. Ministries
- Grand Valley Public Library
- Greenlawn Memory Gardens
- Hampton Inn Ashtabula
- K-9 Kuts
- Martinis Restaurant & Lounge
- Minnie Miracles
- Pasta Oven
- Popp-A-Razzi
- Samaritan House

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes. Motion carried.

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It was moved by Mr. Nesbitt and seconded by Ms. Fisher that the Board approve and adopt the 2023-2024 youthOpportunities (yO!) Staff Handbook.

yO! STAFF HANDBOOK

Mr. Wludyga commented the handbook is pretty straightforward. It's thicker because it explains the purpose of the yO! Program and basic procedures.

ROLL CALL: Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Ms. Fisher that the Board **INVENTORY** approve the removal of several pieces of equipment that is beyond repair and no longer usable for operational needs. It is the Superintendent's recommendation that since the value is below \$2,000 that the Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Ms. Fisher the Board approve the second reading of the new, revised, and replacement policies including: conflict of interest, employment of personnel for co-curricular /extra curricular activities, immunization, use of medications, students with active seizure disorders, complaints and countercomplaints, fair labor standards act, facility security, school calendar, student records, public attendance at school events, and district support organizations.

**2nd READING
OF POLICY**

Dr. Waid asked if the student records refer to health records as well. Mr. Wludyga answered yes, it refers to all student records.

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Dr. Waid that the Board approve and accept the Annual Nutrition Report as reviewed.

**ANNUAL
NUTRITION
REPORT**

Dr. Waid asked if this includes pop. Mr. Wludyga answered yes, our vending machines are all on timers. Mr. Nesbitt asked if we

have share tables. Mr. Wludyga answered we had them before Covid, we could look at bringing them back.

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the Board authorize the Superintendent to enter into a Conditional Approval & Project Agreement with the Ohio Facilities Construction Commission for our Career Technical Construction Project. **CONSTRUCTION AGREEMENT**

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes. Motion carried.

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Dr. Waid went over the legislative report with the Board. **LEGISLATIVE REPORT**

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1. Sophomore Showcases **SUPT'S REPORT**

Ms. Shean stated that we have Conneaut, Pymatuning Valley and Grand Valley here today and gave a presentation.

2. High School Enrollment Update

Ms. Shean gave a presentation.

3. Capital Conference

4. Facilities/Campus Improvements

Mr. Wludyga gave a presentation.

5. School-based Health

Mr. Wludyga stated that we do not have room. Other concerns are who gets invited on campus.

6. Career Night – December 7, 2023 – 5:00 p.m. to 7:00 p.m.

Sophomores can bring their families.

7. Holiday Dinner - December 14, 2023 - 4:30 p.m. to 7:00 p.m.

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It was moved by Mr. Nesbitt and seconded by Dr. Barrickman that the meeting be adjourned at 11:25 a.m. with the next Regular Meeting to be held on Monday, December 18, 2023, beginning at 10:00 a.m. in the Boardroom of Building B. **ADJOURNMENT**

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes;
Fisher, yes; Klingensmith, yes; Nesbitt, yes;
Niemi, yes. Motion carried.

President

Treasurer