

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Klingensmith on June 29, 2023, at 10:00 a.m. in the Board Room of Building B.

Present: Debra Barrickman, Sally Fisher, Michael Kennedy, Barbara Klingensmith, William Niemi, Harlan Waid, Supt. Wludyga, Treasurer Elly

Absent: Gus Saikaly

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the minutes of the regular May meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Kennedy, yes; Klingensmith, yes; Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Dr. Barrickman that the financial reports for May including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

5/31/2023 May MMAX Interest Added to Investments: \$7,603.84

Average Interest Rate for May from Huntington Premier Savings: 2.99%

May Interest Earned from Premier Savings: \$5,637.33

Average Interest Rate for May 1-7 from Huntington MMAX: 3.2%

Average Interest Rate for May 8-31 from Huntington MMAX: 3.45%

June 29, 2023

May 1-7 Interest Earned from Huntington MMAX:	\$1,619.07
May 8-31 Interest Earned from Huntington MMAX:	\$5,984.77
Total All Funds Invested as of 5/31/2023:	\$6,526,817.00
Interest Earned FTD as of 5/31/2023:	\$96,865.61

ROLL CALL: Klingensmith, yes; Niemi, yes; Waid, yes;
Barrickman, yes; Fisher, yes; Kennedy, yes.
Motion carried.

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It was moved by Mr. Niemi and seconded by Mr. Kennedy that bills for
May be approved. Vouchers were presented to Board members for their
review.

BILLS

ROLL CALL: Niemi, yes; Waid, yes; Barrickman, yes; Fisher,
yes; Kennedy, yes; Klingensmith, yes. Motion
carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that the
Board approve the Final Appropriations Resolution for FY2023-FY2024.

FINAL
APPROPRIATIONS

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes;
Kennedy, yes; Klingensmith, yes; Niemi, yes.
Motion carried.

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It was moved by Mr. Niemi and seconded by Dr. Waid that the Board
approve Temporary Appropriations for the 2023-2024 fiscal year in the
amount of 40% of the 2022-2023 expenditures to provide for the operating
expenses until permanent appropriations are adopted at the September,
2023 regular meeting of the Board of Education.

NEW FUND

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes;
Klingensmith, yes; Niemi, yes; Waid, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Dr. Barrickman that the
Board approve the following Advances/Transfers:

ADVANCES

1. Advance \$7,306.43 to Uniform School Supplies (009-0000) from the General Fund (001).
2. Advance \$169,458.69 to Adult Education (012-0000) from the General Fund (001).
3. Advance \$6,114.55 to IMPAC Program (012-9300) from the General Fund (001).
4. Advance \$72,815.49 to TANF Summer (019-9500) from the General Fund (001).
5. Advance \$32,767.59 to Key Opportunities (019-9600) from the General Fund (001).
6. Advance \$518,258.12 to yO! TANF CCMEP Grant (019-9700) from the General Fund (001).
7. Advance \$18,339.33 to Step Towards Success (019-9800) from the General Fund (001).
8. Advance \$6,770.00 to Appalachian Regional Commission Grant (499-9023) from the General Fund (001).

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Niemi, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board approve Debra Naylor be extended a two-year, limited contract for the 2023-2024 and 2024-2025 school years, as Fiscal Accountant at Step 11 of the Fiscal Accountant salary schedule beginning July 1, 2023 to June 30, 2025.

PERSONNEL
EMPLOYMENT

ROLL CALL: Kennedy, yes; Klingensmith, yes; Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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Mr. Wludyga shared the following:

- A letter from Ashtabula County Prosecutor Colleen M. O'Toole regarding changes to the county procurement policy.

OFFICIAL
CORRESP

- Certificates from the Lake County Commissioners recognizing students for winning the AWT Robot Competition and having the best engineered robot.
- Thank you letter and photos from Country Neighbor.

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It was moved by Dr. Barrickman and seconded by Dr. Waid that the Board approve the following:

PERSONNEL
RESIGNATIONS

1. That the Board accept the resignation of Robert Archuleta, WFD Outreach Program Coordinator & Safety Council Manager, effective July 30, 2023, to accept the Career Placement Coordinator position.
2. That the Board accept the resignation of Scott Basen, Computer Systems & Networking instructor, at the conclusion of the 2022-2023 school year, to accept the Student Success Coordinator position.

ROLL CALL: Klingensmith, yes; Niemi, yes; Waid, yes;
Barrickman, yes; Fisher, yes; Kennedy, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Kennedy that the Board approve the following:

PERSONNEL
EMPLOYMENT

1. That Robert Archuleta be extended a one-year, 225 day limited contract for 2023-2024 as Career Placement Coordinator beginning July 31, 2023 to June 26, 2024 at Step 1, on the non-bargaining salary schedule, in accordance with ORC 3319.083.
2. That Scott Basen be extended a three-year limited contract beginning with the 2023-2024 school year at Class IV, Step 20 as Student Success Coordinator, in accordance with the Teachers Negotiated Agreement.

Dr. Waid asked about Mr. Archuleta and Mr. Basen coming in and if they had any new ideas. Mr. Wludyga discussed their experience and how they will both work with leading the mikeroweWORKS training. Mr. Wludyga stated that there is hope for trying some new things in both of these roles.

3. That Erica Hudson be extended a one-year, 183 day limited contract for 2023-2024 as Health Care Academy Instructor at Class I, Step 0 beginning August 17, 2023 to May 31, 2024 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.
4. That Michael Warren be extended a one-year, 185 day limited contract for 2023-2024 as Lakeside High School Engineering Manufacturing Foundations Instructor at Class I, Step 0 beginning August 21, 2023 to May 31, 2024 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.

Dr. Barrickman asked what kind of experience Michael Warren will bring. Mr. Wludyga answered that he has government facilities and electricity background. Mr. Wludyga also commented that Mr. Robbins will be moving to the junior high.

Dr. Waid asked about the program at Geneva High School taught by Jason Dalton. Mr. Wludyga answered that it is an introductory class to what we do on campus. It is not as in depth, but they do a lot of different projects, such as the wooden "Tuffy Eagle" project that has been popular.

5. That the following personnel be extended a three-year limited contract beginning with the 2023-2024 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Paul Stofan - Class IV, 20

6. That Joseph Chiacchiero be extended a one-year 183 day limited contract for 2023-2024 as Geneva Industrial Arts Instructor at Class V, Step 9 in accordance with Section 10.10 of the teachers negotiated agreement and in accordance with the adopted salary schedule.
7. That Emily Clisby be issued a contract as a part-time Aide for Early Childhood Education for the 2023-2024 school year, on an as needed as scheduled basis at Step 0 on the Miscellaneous

Services non-bargaining salary schedule, not to exceed 18 hours per week, three days per week, in accordance with ORC 3319.083.

8. That Ryan Zappitelli be issued a part-time contract beginning June 5, 2023 through August 16, 2023 as Summer Tech Support at \$10.66 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083.
9. That Elizabeth Pugliese be extended a continuing contract in accordance with the Teachers Negotiated Agreement effective June 29, 2023.
10. That Amber Burns be issued a full-time contract for the Youth Opportunities Program as Data Specialist from June 15, 2023 to June 30, 2023, on an as needed as scheduled basis by the Superintendent, at \$19.50 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083.
11. That the following be issued full-time contracts for the Youth Opportunities Program beginning July 1, 2023 through June 30, 2024, on an as needed as scheduled basis at the rate listed per hour, the annual salary may be increased during the term of this contract, but shall not be reduced except as provided by law, in accordance with ORC 3319.11(1) and 3319.11(e) pending final approval of WIOA grant by the Department of Labor and the Ashtabula County Commissioners:
 - Brianna Bradley - Personal Growth Advisor I, \$16.83/hour
 - Amber Burns - Data Specialist, \$19.50/hour
 - Jose Cruz-Garcia - Life Skills Coach Aide, \$15.30/hour
 - Bailey Dickson - Life Skills Coach Aide, \$15.30/hour
 - Allison Gentry - Personal Growth Advisor I, \$16.50/hour
 - Mary Hackathorn - EMRP Coordinator/Data Specialist, \$15.30/hour
 - Paige Hayford - Personal Growth Advisor I, \$16.83/hour
 - Bailee Mazzaro - Special Instructor/Transition Coach, \$16.83/hour
 - Jaime McCall - Personal Growth Advisor II, \$18.00/hour
 - Shanon Pierce - yO! Program Coordinator, \$20.50/hour
 - Tiffany Stills - Personal Growth Advisor Aide, \$15.00/hour
 - Matthew Thompson - Personal Growth Advisor I, \$16.83/hour
12. That Nancy Moseley be issued a full-time contract for the Aspire programs, as GED Career Navigator for the 2023-2024 School

Year beginning July 1, 2023 through June 30, 2024, at \$22.00 per hour, pending sufficient student enrollment and funding, in accordance with ORC 3319.11(1) and 3319.11(e).

13. That Jenna Call be issued a full-time contract as Special Grants Manager beginning July 1, 2023 to June 30, 2024 at \$22.50 per hour pending sufficient student enrollment and funding, in accordance with ORC 3319.11(1) and 3319.11(e).
14. That the following be issued part-time contracts as Aspire Instructors from July 1, 2023 to June 30, 2024, on an as needed as scheduled basis at \$22.00 per hour, in accordance with ORC 319.11(1) and 3319.11(e) pending final approval of the 2023 Aspire Grant by the Ohio Department of Higher Education:

Marie Conoboy	Steven Lux
Jeffrey Hauge	Sheila Martin
Marsha Lamb	Paul Simon
Jeff Law	Lori Slimmer

15. That Christine Hamski be issued a part-time contract for Youth Opportunities as “yO!” Job Monitor beginning July 1, 2023 to June 30, 2024 on an as needed as scheduled basis at \$14.00 per hour, in accordance with ORC 3319.11(1) and 3319.11(e).
16. That Kayla Mook be issued a part-time contract for the 2023 Summer TANF as Youth Monitor from July 1, 2023 to August 26, 2023, on an as needed as scheduled basis by the Superintendent, at \$14.00 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083.
17. That the following be issued a contract as substitute in the area listed, on an as needed as scheduled basis for the 2022-2023 school year in accordance with the non-bargaining salary schedule, in accordance with ORC 3319.083:

David Sackett - Custodian

18. That the following be issued a contract as substitute in the area listed, on an as needed as scheduled basis for the 2023-2024 school year in accordance with the non-bargaining salary schedule, in accordance with ORC 3319.083:

David Sackett - Custodian

19. That Rick Stewart, Maintenance Supervisor, be issued a supplemental contract for additional duties that extend beyond our campus for the 2023-2024 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$2,000.00.
20. That the following be issued supplemental contracts as instructors via Virtual Learning Academy for the 2022-2023 school year not to exceed the number of students listed, at a rate of \$100 per student and in accordance with ORC 3319.11(1) and 3319.11(e):

Erika Canitano not to exceed 70 students

ROLL CALL: Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board approve the following:

**SALARY
ADJUSTMENTS**

- a. Correct salary adjustments of the following certificated staff for 2023-2024. Placement is in accordance with the negotiated agreement:

Amanda Perisa-Semancik - Class VI, Step 13
Craig Smylie - Class II, Step 13
Colleen Tannish - Class VI, Step 19

- b. Correct salary adjustments of the following classified staff for 2023-2024. Placement is in accordance with the non bargaining salary schedule:

Noelle Lawrence - Administrative Secretary - Step 3

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Niemi, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that the Board accept the following donations. Letters of appreciation will be forwarded.

DONATIONS

1. Charma Fargo donated \$75.00 to the ACMI STEM Camp to pay the registration fees of two (2) female students.
2. The Beaumont Scout Reservation, Lake Erie Council donated \$500.00 to the ACMI STEM Camp
3. Amanda Lloyd donated \$50.00 to the ACMI STEM Camp to pay the registration fees of two (2) students.

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes;
Klingensmith, yes; Niemi, yes; Waid, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Niemi that the Board enter into agreements to provide work experience for Youth Opportunities/TANF program students with the following:

**YO! WORKSITE
AGREEMENTS**

Beatitude House
Cicon Motors LLC
G.O. Community Development
Grand River Academy
Guyreino's Deli & Catering
Hairapist
Jefferson Kitchen
Kist by the Sun
Koinonia Camp
Octagon Acres
Popp-A-Razzi LLC

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes;
Niemi, yes; Waid, yes; Barrickman, yes. Motion
carried.

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It was moved by Dr. Waid and seconded by Mr. Kennedy that the Board approve the removal of several items of equipment that are beyond repair and no longer usable for operational needs. It is the Superintendent's recommendation that since the value is below \$2,000 that the Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

INVENTORY

ROLL CALL: Kennedy, yes; Klingensmith, yes; Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Niemi that the Board approve and adopt the 2023-2024 LPN and RN Student handbooks.

LPN HANDBOOKS

Mr. Wludyga discussed the changes with the Board.

ROLL CALL: Klingensmith, yes; Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mr. Kennedy that the Board authorize the Superintendent to enter into an Agreement with Ashtabula County Sheriff's Department for the purpose of a Resource Officer for the 2023-2024 School Year.

**SHERIFF'S DEPT
AGREEMENT**

Mr. Wludyga commented that Mr. Dibble is excited to get started.

ROLL CALL: Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Ms. Fisher that the Board authorize the Superintendent to enter into a Lease/Rental Agreement for classroom/office space for yO! at the following site. Pending approval of the contracts and availability of funding:

yO! SPACE

- a. 5917 West Avenue, Ashtabula, OH 44004 6/29/2023 - 6/29/2024

The facility is a former Church on West Avenue with a lot more space. They will be moving from the old Ashtabula office facility. They will host a tour once it is all setup.

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Niemi, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Dr. Waid that the Board authorize the Superintendent to accept a Grant from the Ohio Department of Higher Education for FY2024 for the Aspire Program.

ASPIRE GRANT

Dr. Waid asked how much the grant is. Mr. Wludyga answered about \$175,000.

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Niemi, yes; Waid, yes.
Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board authorize the Superintendent to enter into an agreement with Ashtabula County Sheriff's Department and A-Tech to offer on-site Aspire Services at the Ashtabula County Jail from July 1, 2023 to June 30, 2024 pending availability of funding.

**ASPIRE
SHERIFF'S
OFFICE**

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Niemi, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Dr. Barrickman that the Board authorize the Superintendent to enter into Service Agreements between the following school districts to offer ELL Services (pending approval by their respective Boards of Education) from July 1, 2023 to June 30, 2024:

**ELL SERVICES
AGREEMENTS**

Ashtabula Area City Schools
Buckeye Local School District
Conneaut Area City Schools
Grand Valley Local Schools
Pymatuning Valley Local Schools

ROLL CALL: Kennedy, yes; Klingensmith, yes; Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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Dr. Waid went over the legislative report with the Board.

**LEGISLATIVE
REPORT**

On hold because of biennial budget – another week delay. Made a motion for a week extension.

Educational Service Center is now a provider for after school child enrichment programs for families under 400% of the poverty line. They can apply for an account and the state will deposit \$1,000 into that account. They can then go to the arts center, etc. and charge that account. The ESC is going to try to expand some opportunities.

C. Dolan from Grand Valley was named to Ohio Safety Council. He is 1 of 16 from the entire state.

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1. Summer Maintenance Projects – Mr. Wludyga provided a handout.
2. 2023-24 Student Fees – Mr. Wludyga provided a handout.
3. Workforce Development Update – Mr. Wludyga provided a handout.
4. Equity Grant – There were 52 applicants. We were one of the 11 that were awarded.

**SUPT'S
REPORT**

Dr. Waid asked how much we requested. Mr. Wludyga answered that he requested the maximum of \$200,000, for two staff members.

Dr. Barrickman asked if we have ever considered having a student on the Board and stated that AACCS is discussing it. Mr. Wludyga answered no, it has not been considered as far as he is aware. Mr. Niemi stated that a student spoke in public session and suggested a junior and senior.

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board enter into Executive Session at 10:56 a.m. to consider the employment of a public employee or official.

**ENTER INTO
EXECUTIVE
SESSION**

ROLL CALL: Klingensmith, yes; Niemi, yes; Waid, yes;
Barrickman, yes; Fisher, yes; Kennedy, yes.
Motion carried.

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Board President declared return into regular session at 11:11 a.m.

RETURN

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June 29, 2023

It was moved by Ms. Fisher and seconded by Mr. Niemi that the meeting be adjourned at 11:11 a.m. with the next Regular Meeting to be held on Monday, July 17, 2023, beginning at 10:00 a.m. in the Boardroom of Building B.

ADJOURNMENT

ROLL CALL: Niemi, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

President

Treasurer