

June 28, 2021

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Waid on June 28, 2021, at 10:00 a.m. in room 104 of the Dr. Jerome R. Brockway Administrative Complex.

Present: Debra Barrickman, Sally Fisher, Michael Kennedy, Barbara Klingensmith, Gus Saikaly, Christine Seuffert, Harlan Waid, Supt. Wludyga, Treasurer Elly, Jim Timonere, Jim Hockaday, Greg Myers, Sarah Bogardus

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The meeting was opened with the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

\* \* \* \*

Conneaut City Manager Jim Hockaday, Ashtabula City Manager Jim Timonere, Growth Partnership Executive Director Greg Myers, and 503 Corporation Executive Director Sarah Bogardus gave a presentation on tax abatements.

**TAX ABATEMENT PRESENTATION**

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Seuffert that the minutes of the regular May meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

**MINUTES**

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes, Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

\* \* \* \*

It was moved by Ms. Seuffert and seconded by Ms. Fisher that the financial reports for May including the following investments be approved:

**FINANCIAL REPORTS**

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

5/31/21 May MMAX Interest Added to Investments

\$66.05

Average Interest Rate for May from Huntington Premier Savings: .010%  
May Interest Earned from Premier Savings: \$19.11

Average Interest Rate for May from Huntington MMAX: .03%  
May Interest Earned from Huntington MMAX: \$66.05

Total All Funds Invested as of 5/31/21: \$6,232,472.11  
Interest Earned FTD as of 5/31/21: \$29,523.71

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes,  
Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman,  
yes. Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mrs. Klingensmith **BILLS**  
bills for May be approved. Vouchers were presented to Board members for  
their review.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes;  
Seuffert, yes; Waid, yes; Barrickman, yes; Fisher,  
yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Mr. Kennedy **FINAL**  
The Board Approve the FY2021 Final Appropriation Resolution. **APPROPRIATIONS**

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes;  
Waid, yes; Barrickman, yes; Fisher, yes; Kennedy,  
yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Dr. Barrickman **TEMPORARY**  
that The Board approve Temporary Appropriations for the 2021-2022 **APPROPRIATIONS**  
fiscal year in the amount of 40% of the 2020-2021 expenditures to provide  
for the operating expenses until permanent appropriations are adopted at  
the September, 2021 regular meeting of the Board of Education

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman,  
yes; Fisher, yes; Kennedy, yes; Klingensmith, yes.  
Motion carried.

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Seuffert that The Board Approve the following Advances/Transfers:

**ADVANCES/  
TRANSFERS**

1. Advance \$114,114.87 to Adult Education (012-0000) from the General Fund (001).
2. Advance \$73,165.91 to IMPAC Program (012-9300) from the General Fund (001).
3. Advance \$8,240.54 to TANF Summer (019-9500) from the General Fund (001).
4. Advance \$227,368.27 to YO! TANF CCMEP Grant (019-9700) from the General Fund (001).
5. Transfer \$75,281.92 to Food Service (006-0000) from General Fund (001).

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Ms. Fisher that The Board Approve enrollment in the 2022 Workers' Compensation Group Retrospective Rating Program with Sheakley UniService.

**GROUP  
RETROSPECTIVE  
2022**

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes. Motion carried.

\* \* \* \*

Mr. Wludyga shared a letter from Senator O'Brien on the priority of Broad Band Expansion.

**OFFICIAL  
CORRESP**

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Ms. Seuffert that The Board accept the following:

**PERSONNEL  
RESIGNATIONS**

1. That the Board accept the resignation of Bree Bryant, yO! CFIS/Payroll Specialist, effective June 4, 2021.
2. That the Board accept the resignation of Ann Simeone, yO! Life Skills Coach, effective June 4, 2021

3. That the Board accept the resignation of Andrew Kelner, Workforce Development Program Coordinator, effective June 30, 2021.
4. That the Board accept the resignation of Jeff Seth, Aspire and Youth out of School Supervisor, effective July 30, 2021 due to retirement.

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Fisher that  
The Board approve the following:

**PERSONNEL**  
**EMPLOYMENT**

1. That Emily Clisby be issued a contract as a part-time Aide for Early Childhood Education for the 2021-2022 school year, on an as needed as scheduled basis at Step 0 on the Miscellaneous Services non-bargaining salary schedule, not to exceed 18 hours per week, three days per week, in accordance with ORC 3319.083.
2. That Tia Rhodes be issued a part-time contract as the Food/Clothing Pantry Coordinator for the 2021-2022 school year, on an as needed as scheduled basis, not to exceed 5 hours per day at Step 1 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.
3. That David Sackett be issued a contract as Full-Time Facilities Helper from July 1, 2021 through October 5, 2021 in accordance with the Chauffeurs, Teamsters, Warehousemen and Helpers Local Union #377 Memorandum of Understanding at \$16.84 per hour.
4. That Tami Battles be issued a 90-day probationary contract as Full-Time Facilities Helper beginning July 6, 2021 through November 9, 2021 in accordance with the Chauffeurs, Teamsters, Warehousemen and Helpers Local Union #377 Memorandum of Understanding at \$16.84 per hour. Employment will be contingent upon satisfactory completion of the probationary period.
5. That the following Workforce Development personnel be issued contracts for 2021-2022, on an as needed as scheduled basis by the Superintendent, at \$21.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records

background check in accordance with ORC 3319.11(1) and 3319.11(e):

Scott Basen	Instructor
Tom Boos	Instructor
Sarah Davis	Instructor
Amber Goudge	Instructor
Sondra Hunt	Instructor
Jason Lemmon	Instructor
Doug Moore	Instructor
Emily Myers	Instructor
Jason Palmer	Instructor
Shara Parkomaki	Instructor
George Smith	Instructor
Tiffanee Warner	Instructor
Leo Warsing	Instructor
Veronica Whitacre-Charles	Instructor
Jannette Wright	Instructor
John Wunsch	Instructor

6. That Nancene Kunkel be issued a part-time contract as Financial Aid Specialist, beginning July 1, 2021 through June 30, 2022, at her hourly per diem rate of pay for the 2021-2022 school year, on an as needed as scheduled basis set by the Superintendent.
7. That the following Workforce Development personnel be issued contracts for 2021-2022 school year as Fire Fighter Instructors, on an as needed as scheduled basis set by the Superintendent, at \$21.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Shaun Buehner	Derrick Krzys
Matt Burgett	Wayne Lomas
Chad Carter	John Paul
Jim Ettinger	Ben Paxton
Antonio Feralo	Chris Pildner
Christopher Gardner	Van Robison
Greg Henry	Doug Roxberry
Chad Kendzerski	Thomas Steele
Jim Krenisky	

8. That Melissa Brown be issued a part-time contract as Aspire/GED/Safety Council Secretary from July 1, 2021 to June 30, 2022 at \$11.50 per hour on an as needed, as scheduled basis

pending final approval of the 2021 Aspire Grant by the Ohio Department of Higher Education.

9. That the following be issued part-time contracts as Aspire Instructors from July 1, 2021 to June 30, 2022, on an as needed as scheduled basis at \$21.00 per hour, in accordance with ORC 3319.11(1) and 3319.11(e) pending final approval of the 2022 Aspire Grant by the Ohio Department of Higher Education:

Kathy Blankenship	Jeff Law
Marie Conoboy	Paulette Piper
Brianna Greco	Paul Simon

10. That the following be issued full-time contracts for the Youth Opportunities Program beginning July 1, 2021 through June 30, 2022, on an as needed as scheduled basis at the rate listed per hour, the annual salary may be increased during the term of this contract, but shall not be reduced except as provided by law, in accordance with ORC 3319.11(1) and 3319.11(e) pending final approval of WIOA grant by the Department of Labor and the Ashtabula County Commissioners:

Shaelynn Ballard	Program Coordinator	\$18.91/hour
Jenna Call	Life Skills Coach	\$16.07/hour
Ann Geraghty	Life Skills Coach	\$15.00/hour
Nancy Moseley	Life Skills Coach	\$15.76/hour
Shanon Pierce	Life Skills Coach	\$15.76/hour
Cody Slaybaugh	Life Skills Coach	\$15.76/hour
Hector Picasso	Life Skills Coach Aide	\$13.00/hour
Mary Hackathorn	Administrative Assistant	\$11.00/hour
Patrick Veign	Bus Driver	\$16.09/hour

11. That Stacy Gancos be issued a part-time contract for Youth Opportunities as “yO!” Special Instructor beginning July 1, 2021 to June 30, 2022 on an as needed as scheduled basis at \$18.27 per hour and in accordance with ORC 3319.11(1) and 3319.11(e).
12. That Carolyn Garcia issued a part-time contract for Youth Opportunities as “yO!” Job Monitor beginning July 1, 2021 to June 30, 2022 on an as needed as scheduled basis at \$11.17 per hour and in accordance with ORC 3319.11(1) and 3319.11(e).
13. That Bailey Dickson issued a part-time contract for Youth Opportunities as “yO!” Life Skills Coach Aide beginning July 1, 2021 to June 30, 2022 on an as needed as scheduled basis at

\$11.17 per hour and in accordance with ORC 3319.11(1) and 3319.11(e).

14. That Talia Keyes be issued a contract for the 2021 Summer TANF WE as Youth Monitor from July 1, 2021 to August 28, 2021, on an as needed as scheduled basis by the Superintendent, at \$11.00/hour, pending proper certification and in accordance with ORC 3319.083.

15. That the following be issued part-time contracts as Test/Assessment Proctors from July 1, 2021 to June 30, 2022 at \$21.00 per hour on an as needed, as scheduled basis:

Jenna Call

Melissa Brown

16. That the following be issued a full-time contract as ELL Specialist from July 1, 2021 to June 30, 2022, on an as needed, as scheduled basis, up to and not to exceed 185 days, 7 hours a day, in accordance with the current Teachers Negotiated Agreement. All costs paid by Ashtabula Area City Schools:

Beth Bracale

Class I, Step 1

17. That Cheryl Charlillo be issued a full-time contract as ELL Specialist from July 1, 2021 to June 30, 2022, on an as needed, as scheduled basis, up to and not to exceed 176 days, 7 hours a day at \$21.21 per hour with Ashtabula Area City Schools, and in accordance with ORC 3319.083 and availability of funding. All costs paid by Ashtabula Area City Schools.

18. That April Colucci be issued a full-time contract as ELL Specialist from July 1, 2021 to June 30, 2022, on an as needed, as scheduled basis, up to and not to exceed 176 days, 7 hours a day at \$22.89 per hour with Ashtabula Area City Schools, and in accordance with ORC 3319.083 and availability of funding. All costs paid by Ashtabula Area City Schools.

19. That Sarah Howard be issued a full-time contract as ELL Specialist from July 1, 2021 to June 30, 2022, on an as needed, as scheduled basis, up to and not to exceed 176 days, 7 hours a day at \$21.42 per hour with Ashtabula Area City Schools, and in accordance with ORC 3319.083 and availability of funding. All costs paid by Ashtabula Area City Schools.

20. That Erika Picasso be issued a full-time contract as Translator from July 1, 2021 to June 30, 2022, on an as needed, as scheduled basis,

up to and not to exceed 186 days, 7 hours a day at \$21.50 per hour with Ashtabula Area City Schools, in accordance with ORC 3319.083 and availability of funding. All costs paid by Ashtabula Area City Schools.

21. That Erika Picasso be issued an extended service contract for 12 days at her daily per diem hourly rate for the 2021-2022 school year, in accordance with ORC 3319.11(1) and 3319.11(e).
22. That the following personnel be issued extended service contracts in accordance with ORC 3319.11(1) and 3319.11(e) for the 2021-2022 school year at their daily per diem hourly rate:

Cheryl Charlillo	12 days
April Colucci	12 days
Sarah Howard	12 days

23. That Cheryl Charlillo, ELL Specialist be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2021 to June 30, 2022, at her daily per diem hourly rate and in accordance with ORC 3319.11(1).
24. That Sarah Howard, ELL Specialist be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2021 to June 30, 2022, at her daily per diem hourly rate and in accordance with ORC 3319.11(1).
25. That Erika Picasso, ELL Specialist be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 198 hours from July 1, 2021 to June 30, 2022, at her daily per diem hourly rate and in accordance with ORC 3319.11(1)
26. Pending sufficient student enrollment, proper certification, and satisfactory criminal records background check, the Superintendent recommends that contracts be issued at \$21.38 per hour, on an as needed, as scheduled basis, to the following individuals for the 2021 Summer School Program, and in accordance with ORC 3319.11(1) and 3319.11(e):

Christina Sisk – Substitute  
Joseph Tredent – Substitute Summer School Principal



ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes;  
Saikaly, yes; Seuffert, yes; Waid, yes;  
Barrickman, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Ms. Seuffert that The Board accept the following donations. A letter of appreciation will be forwarded.

**DONATIONS**

1. Joseph Roller donated a 1979 Honda Gold Wing Motorcycle, SN JF2SC260XXM900062, to the Power Sports & Outdoor Equipment program.
2. Rob Wludyga donated a front load washer and dryer to the Maintenance Department.
3. Brian McDonald donated a 2013 Dodge Dart, SN 1C3CDFBA4DD309547, to the Automotive Technology program.
4. Trinity Presbyterian Church donated \$298.00 to youth OPPORTUNITIES!
5. The Saybrook Township Trustees donated an Echo cut off saw to the Public Safety Academy.
6. The following have made monetary donations to the Find Your Future program:
  - a. Praxair - Mark Buczynski - \$1,000
  - b. Arthur Louis Steel Co. - \$500
  - c. Chromaflo - \$500
  - d. INEOS - \$500

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes;  
Seuffert, yes; Waid, yes; Barrickman, yes; Fisher,  
yes. Motion carried.

\* \* \* \*

It was moved by Ms. Seuffert and seconded by Ms. Fisher that the Board enter into an agreement to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program:

**YOUTH WORK SITE  
AGREEMENTS**

A & W Restaurant  
Ashtabula County Community Action Agency  
Ashtabula Dream Center  
Bailey Enterprises  
Chicago Subs  
Chromaflo Technologies  
Covered Bridge Pizza  
Grand Valley Public Library  
Koinonia Camp  
La Casa De Frida  
The Lodge at Geneva on the Lake  
Marianne's Chocolates and Cheese  
Maria's Pizza  
New Leaf United Methodist Church  
Spiderweb

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes;  
Waid, yes; Barrickman, yes; Fisher, yes;  
Kennedy, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Seuffert that the Board approve a three-year negotiated agreement between the Ashtabula County Technical & Career Center Board of Education and the Ashtabula County Joint Vocational School Education Association Local commencing July 1, 2021 through June 30, 2024. Authorize the Board President to sign and execute said agreement on behalf of the Board of Education.

**ACJVSEAL**

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes;  
Barrickman, yes; Fisher, yes; Kennedy, yes;  
Klingensmith, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Mr. Kennedy that The Board adopt the following resolution:

**FY 2022 SALARY**

**RESOLUTION**

**WHEREAS** the employees on the proposed salary schedule are not members of a bargaining unit which negotiates wages, fringe benefits, and working conditions with the Board of Education on behalf of employees.

**THEREFORE, BE IT RESOLVED** under provisions of ORC 3319.02, ORC 3319.20 and Chapter 4117, the salary/wage schedule be adopted effective July 1, 2021.

**THEREFORE, BE IT FURTHER RESOLVED** that all non-bargaining unit members, effective July 1, 2021, pay a premium of \$106.00/single and \$206.00/family per month for benefits.

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Dr. Barrickman **INVENTORY** Board approve the removal of several items of instructional nature, several pieces of equipment that are beyond repair or obsolete and no longer useable for instructional or for operational needs. It is the Superintendent's recommendation that since the aggregate valued amount of these items is below \$2,000 that The Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes. Motion carried.

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It was moved by Ms. Sueffert and seconded by Mr. Saikaly that The Board Authorize the Superintendent to Enter in an Agreement with the Chauffeurs, Teamsters, Warehousemen and Helpers Local Union #377 to create a full-time position to fit the needs related to the COVID-19 pandemic to assist the Maintenance and Custodial Staff. **CREATE FULL TIME POSITION**

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Ms. Seuffert that The Board Authorize the Superintendent to Enter in an Agreement with the Chauffeurs, Teamsters, Warehousemen and Helpers Local Union #377 to create a full-time position to fit the needs related to the COVID-19 pandemic to assist the Maintenance and Custodial Staff. **FY2022 ASPIRE GRANT**

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes;  
Saikaly, yes; Seuffert, yes; Waid, yes;  
Barrickman, yes. Motion carried.

It was moved by Mr. Fisher and seconded by Dr. Barrickman that  
The Board Authorize the Superintendent to Enter in an Agreement with  
Ashtabula County Sheriff's Department for the Purpose of a Resource  
Officer for the 2021-2022 School Year.

**SRO AGREEMENT**

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes;  
Seuffert, yes; Waid, yes; Barrickman, yes; Fisher,  
yes. Motion carried.

\* \* \* \*

It was moved by Ms. Seuffert and seconded by Mr. Kennedy that  
The Board Authorized the Superintendent to Enter in an Agreement with  
Ashtabula County Sheriff's Department and A-Tech to offer on-site  
Aspire Services at the Ashtabula County Jail from July 1, 2021 to June 30,  
2022 pending availability of funding.

**ASPIRE  
SERVICES**

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes;  
Waid, yes; Barrickman, yes; Fisher, yes;  
Kennedy, yes. Motion carried.

\* \* \* \*

It was moved by Ms. Seuffert and seconded by Dr. Barrickman that  
The Board Authorize the Superintendent to Enter into Service Agreements  
between the following school districts to offer ELL Services (pending  
approval by their respective Boards of Education) from July 1, 2021 to  
June 30, 2022:

**ELL SERVICES**

Ashtabula Area City Schools  
Buckeye Local Schools  
Conneaut Area City Schools  
Grand Valley Local Schools  
Pymatuning Valley Local Schools

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes;  
Barrickman, yes; Fisher, yes; Kennedy, yes;  
Kennedy, yes; Klingensmith, yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Ms. Seuffert that  
The Board approve the second reading of the new, revised, and  
replacement policies including: Teacher Evaluation.

**2<sup>ND</sup> READING  
OF POLICY**

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher,  
yes; Kennedy, yes; Klingensmith, yes; Saikaly,  
yes. Motion carried.

\* \* \* \*

Dr. Debra Barrickman

**LEGISLATIVE  
REPORT**

Updated The Board on HB110.

DeWine – pandemic ended on June 18.

SB176 passed – Betting on sports.

SB166 passed – Establishing student success pathways.

House health committee – 4<sup>th</sup> hearing on HB248 – Prohibit mandatory  
vaccinations.

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Update on Enrollment.

**SUPT'S  
REPORT**

Mr. Wludyga provided a handout on current enrollment for 2021-  
2022 school year.

Mr. Wludyga commented that we have a waiting list for nearly half  
of our programs. Enrollment is looking really good.

Summer Maintenance

Mr. Wludyga provided a handout detailing Summer Maintenance  
items.

2021-2022 Student Fees

Mr. Wludyga provided a handout detailing Student Fees for 2021-  
2022 school year.

Conneaut Around Town

We can send them video and they will show it. Mr. Wludyga will  
send the videos of each program.

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It was moved by Ms. Seuffert and seconded by Mr. Saikaly that the meeting be adjourned at 12:15 p.m. with the next Regular Meeting to be held on Monday, July 19, 2021, beginning at 10:00 a.m. in room 104 of the Dr. Jerome R. Brockway Administrative Complex.

**ADJOURNMENT**

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes.  
Motion carried.

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President

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Treasurer