

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

Mrs. Elly presided over the Budget Hearing to review the Fiscal Year 2025 Budget at 10:00 a.m.

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William Niemi was administered his Oath as the Ashtabula Area City Schools Representative.

OATH OF OFFICE

Jamie Ortiz was administered her Oath as the new Geneva Area City Schools Representative.

Ghassan Saikaly was administered his Oath as the Ashtabula County Educational Service Center Representative.

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Dr. Barrickman was appointed President Pro-temp.

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The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Pro-Temp Barrickman on Thursday, January 11, 2024, at 10:12 a.m. in the Boardroom of Building B.

Present: Debra Barrickman, Eric Nesbitt, William Niemi, Jamie Ortiz, Gus Saikaly, Harlan Waid, Supt. Wludyga, Treasurer Elly, Krista Shean, Michael Thornton

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It was moved by Mr. Niemi and seconded by Mrs. Ortiz that the Board adopt the Agenda for January 11, 2024.

ADOPT AGENDA

ROLL CALL: Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

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Treasurer Elly certified Compliance with Meeting Requirements Rules.

MEETING COMPLIANCE

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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Mr. Niemi nominated Dr. Barrickman for President and Mr. Nesbitt seconded the nomination. It was moved by Mr. Niemi and seconded by Mrs. Ortiz that nominations for President be closed and the Chair cast a unanimous ballot. Dr. Barrickman called for a vote on the office of President, with Dr. Barrickman being the only nomination.

DR.
BARRICKMAN
ELECTED
PRESIDENT

Resolution

WHEREAS statutes require the Board members to elect one of the Board members to be the President of the Board for the calendar year;

WHEREAS under provisions of Robert's Rules of Order Revised 66, nominations for the office of the President were made by the Board members with the following being nominated: Debra Barrickman.

WHEREAS under the provisions of Robert's Rules of Order Revised 46, the Board voted on the first nominee for the position of President of the Board of Education for the calendar year with the results as follows:

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes;
Barrickman, yes; Nesbitt, yes. Motion carried.

NOW THEREFORE BE IT RESOLVED under the provision of Ohio Revised code 3313.14, the Board member herein named received the majority of AYE votes cast by the Board and is hereby declared President of the Board of Education for the calendar year.

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Mr. Saikaly nominated Dr. Waid for Vice-President and Mrs. Ortiz seconded the nomination. It was moved by Mr. Saikaly and seconded by Mr. Nesbitt that nominations for Vice-President be closed and the Chair cast a unanimous ballot. Dr. Barrickman called for a vote on the office of Vice-President, with Dr. Waid being the only nomination.

DR. WAID
ELECTED
VICE-PRESIDENT

Resolution

WHEREAS statutes require the Board members to elect one of the Board members to be the Vice-President of the Board for the calendar year;

WHEREAS under provisions of Robert's Rules of Order Revised 66, nominations for the office of the Vice-President were made by the Board members with the following being nominated: Harlan Waid

WHEREAS under the provisions of Robert’s Rules of Order Revised 46, the Board voted on the first nominee for the position of Vice-President of the Board of Education for the calendar year with the results as follows:

ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Nesbitt, yes; Niemi, yes. Motion carried.

NOW THEREFORE BE IT RESOLVED under the provision of Ohio Revised code 3313.14, the Board member herein named received the majority of AYE votes cast by the Board and is hereby declared Vice-President of the Board of Education for the calendar year.

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It was moved by Dr. Waid and seconded by Mr. Niemi that the minutes MINUTES of the regular December meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes; Nesbitt, yes; Niemi, yes; Ortiz, abstain. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mrs. Ortiz that the financial reports for December including the following investments be approved: FINANCIAL REPORTS

<u>Premier Savings Deposits</u>	\$3,500,000.00
<u>Premier Savings Withdrawals</u>	
None	
<u>Huntington MMAX Deposits</u>	
12/31/2023 December MMAX Interest Added to Investments	\$8,466.30
Average Interest Rate for December from Huntington Premier Savings:	2.99%
December Interest Earned from Premier Savings:	\$9,031.85
Average Interest Rate for December from Huntington MMAX:	3.7%
December Interest Earned from Huntington MMAX:	\$8,466.30
Total All Funds Invested as of 12/31/2023:	\$10,083,623.42
Interest Earned FTD as of 12/31/2023:	\$112,273.45

ROLL CALL: Waid, yes; Barrickman, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Dr. Waid that bills for December be approved. Vouchers were presented to Board members for their review.

BILLS

ROLL CALL: Barrickman, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes. Motion carried.

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It was moved by Mrs. Ortiz and seconded by Mr. Niemi that the Board approve the Tax Budget for fiscal year 2025 as presented.

**TAX
BUDGET**

ROLL CALL: Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Saikaly that the Board approve a resolution to allow the Treasurer to ask the Ashtabula County Auditor for the maximum available amount of tax advances as soon as funds are available for Real Estate and Tangible Personal Property Taxes for 2023. This does not include advances in June against the second half Real Estate Settlement.

ADVANCES

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Nesbitt, yes. Motion carried.

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Treasurer Elly went over the FY23 audit with the Board.

FY23 AUDIT

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It was moved by Mr. Saikaly and seconded by Mr. Nesbitt that the Board accept the following:

EMPLOYMENT

1. That the following Workforce Development personnel be issued contracts for 2023-2024, on an as needed as scheduled basis by the Superintendent, at the rate listed below pending proper certification and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Shari Esselstyn – Sub Cosmetology Instructor \$22.00/hour
Danielle Isenberg - Welding Instructor \$22.00/hour
Dorothy Zahler - BOS Instructor \$22.00/hour

2. That the following individual be issued a contract as Youth Club Coordinator for the 2023-2024 school year as per the negotiated agreement, and in accordance with O.R.C. 3319.11(1) and 3319.11(e):

Suzanne Pratt - NTHS Advisor

ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Nesbitt, yes; Niemi, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mrs. Ortiz that the Board approved the following out-of-county/state field trips.

**OUT OF COUNTY/
STATE FIELD TRIP**

- a) SkillsUSA Regional Officer Training - January 15 - 18, 2024 - Warren, OH
- b) Horticulture - February 8, 2024 - Middlefield, OH
- c) SkillsUSA Carpentry Contest - February 15, 2024 - Richfield, OH
- d) SkillsUSA Electrical Contest - February 22, 2024 - Youngstown, OH
- e) SkillsUSA Regional Contest - February 23, 2024 - Canfield, OH
- f) SkillsUSA Automotive Contest - February 24, 2024 - North Canton, OH
- g) Horticulture - April 24, 2024 - Kidron, OH

ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Nesbitt, yes; Niemi, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mrs. Ortiz that the Board approve the following items:

The Board voted to set the 2024 regular board meeting dates for each month at 10:00 a.m. in the Board Room of Building B.

Resolution

WHEREAS the Board of Education is required to establish its dates, times, and locations of its regular Board meetings at the January

**ESTABLISH
MEETINGS,
SERVICE FUND
ROBERTS RULES
OF ORDER,
PAYMENT
PROCEDURES
SURPLUS FUNDS
EMPLOYMENT
RESIGNATIONS**

Organizational Meeting; and **WHEREAS** changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

PURCHASING
AGENT
PROCUREMENT
REPRESENTATIVE
ADMINISTRATOR
OF GOVERNMENT
SURPLUS

NOW THEREFORE BE IT RESOLVED that under the provisions of Ohio Revised Code 3313.15, the Board of Education shall hold its regular meetings as follows:

- Location: Board Room of Building B
- Time: 10:00 a.m.
- Dates: February 19 August 19
March 18 September 16
April 15 October 21
May 20 November 18
June 27 December 16
July 15 January 13, 2025

(ORC 3313.15, Regular meetings of Board, in full: At the time of the organizational meeting each Board of Education shall fix the time for holding regular meetings. Regular meetings shall be held at least once every two months.)

Resolution

It is hereby authorized to provide from the general fund an amount of \$20,000 under the provision of Ohio Revised Code 3315.15 to be appropriated for the purpose of said fund in the amount of \$20,000. Such sum of money to be known as the service fund to be used only in the payment of expenses of members of the Board actually incurred in the performance of their duties.

Resolution

BE IT RESOLVED that the Ashtabula County Technical & Career Center Board of Education authorizes the Treasurer to make payments, to pay debts or claims, and to pay all bills as presented, salaries and such other contract obligations and invoices of the Board of Education prior to the regular Board meetings, and to take advantage of all discounts and to issue such warrants for the payment of any claim from school funds where provisions therefore made in the annual appropriation resolutions, and report monthly to the Board of Education those bills that were paid.

Resolution

THEREFORE BE IT RESOLVED that the Ashtabula County Technical & Career Center Board of Education authorizes the Treasurer to invest all interim funds and report monthly amount invested, the rate of interest received, and the date invested, and the date redeemed to the Board of Education.

Resolution

Authorization for the Board President and Treasurer to extend contracts between Board meetings at the recommendation of the Superintendent; and

WHEREAS it may become necessary to employ personnel on a short-term or casual, per diem/hourly and for contractual basis, and;

WHEREAS it may be inefficient to call a special Board meeting to employ such persons and/or not in the best interest of the District to wait until such time that the Board might meet; and

THEREFORE BE IT RESOLVED under the provisions of ORC 3313.47, the Superintendent is hereby authorized to employ such personnel and extend contracts as needed.

Resolution

Authorization for the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Resolution

We hereby authorize the Superintendent of the Schools and the Business Manager to act as purchasing agents, procurement representatives under the provisions of the Ohio Revised Code 3313.47 and the Ohio Revised Code 3319.09 thereby authorizing the Superintendent and Business Manager to approve purchases within the Board approved appropriated amounts.

We further authorize the Superintendent of Schools to act as administrator of grants, programs and funds under the Ohio Revised Code 3313.47 and the Ohio Revised Code 3319.09.

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Dr. Waid that Mr. Niemi be appointed as the Legislative Liaison for 2023.

NIEMI
LEGISLATIVE
LIAISON

ROLL CALL: Waid, yes; Barrickman, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes. Motion carried.

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Dr. Waid nominated Mrs. Klingensmith for Student Achievement Liaison and Mr. Saikaly seconded the nomination. It was moved by Dr. Waid and seconded by Mr. Saikaly that Mrs. Klingensmith be appointed as the Student Achievement Liaison for 2023.

KLINGENSMITH
ACHIEVEMENT
LIAISON

ROLL CALL: Barrickman, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mrs. Ortiz that the Board appoint Treasurer Lindsey Elly as designee for public records training.

RECORDS
RETENTION

ROLL CALL: Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

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1. Facilities Update

Mr. Wludyga updated the Board on the facilities project. We have our short list. RFPs are due tomorrow at noon. Interviews with all 3 from the short list are next week. Hope to have the facility open fall of 2025.

SUPT'S
REPORT

2. SkillsUSA Northeast Regional February 23, 2024

January 11, 2024

Being held at the Mahoning County Career & Technical Center.
This year it is on a Friday, typically it is on a Saturday. Mr.
Wludyga shared an example of a Chapter Display.

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It was moved by Mr. Niemi and seconded by Dr. Waid that the
meeting be adjourned at 10:44 a.m. with the next Regular Meeting to be
held on Monday, February 19, 2024, beginning at 10:00 a.m. in the Board
Room of Building B.

ADJOURNMENT

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes;
Barrickman, yes; Nesbitt, yes. Motion carried.

President

Treasurer