

August 21, 2023

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Klingensmith on August 21, 2023, at 11:00 a.m. in the Board Room of Building B.

Present: Sally Fisher, Barbara Klingensmith, Gus Saikaly,
Eric Nesbitt, William Niemi, Harlan Waid, Supt.
Wludyga, Treasurer Elly, Michael Thornton, Krista
Shean

Absent: Debra Barrickman

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Eric Nesbitt was administered his Oath as the new Conneaut Area City Schools Representative.

OATH OF OFFICE

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Mr. Niemi and seconded by Ms. Fisher that the minutes of the regular July meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes;
Niemi, yes; Saikaly, yes; Waid, yes. Motion
carried.

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It was moved by Dr. Waid and seconded by Ms. Fisher that the financial reports for July including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits
None

Premier Savings Withdrawals
None

Huntington MMAX Deposits

7/31/2023 July MMAX Interest Added to Investments:

\$7,774.59

Average Interest Rate for July from Huntington Premier Savings:	2.99%
July Interest Earned from Premier Savings:	\$5,639.09
Average Interest Rate for July from Huntington MMAX:	3.45%
July Interest Earned from Huntington MMAX:	\$7,774.59
Total All Funds Invested as of 7/31/2023:	\$6,542,094.11
Interest Earned FTD as of 7/31/2023:	\$13,413.68

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mr. Saikaly that bills for July be approved. Vouchers were presented to Board members for their review.

BILLS

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes; Klingensmith, yes. Motion carried.

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Mr. Wludyga shared the following:

**OFFICIAL
CORRESP**

- A letter from Congressman David Joyce regarding Perkins funding.

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It was moved by Dr. Waid and seconded by Mr. Niemi that the Board approve the following:

**PERSONNEL
RESIGNATIONS**

1. That the Board accept the resignation of Sarah Davis, Intervention Specialist, at the conclusion of the 2022-2023 school year.
2. That the Board accept the resignation of Allison Gentry, yO! Personal Growth Advisor, effective July 28, 2023.

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Dr. Waid that the Board approve the following:

PERSONNEL
EMPLOYMENT

1. That Tammara Anderson-Misinec be extended a one-year, limited contract for the 2023-2024 school year as Intervention Specialist pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.
2. That Jeffrey Nicholas be extended a one-year, limited contract for the 2023-2024 school year as Intervention Specialist at Class I, Step 20, in accordance with the Teachers Negotiated Agreement.

Dr. Waid asked why the newly hired are leaving their current employers. Mr. Wludyga answered that Tammara's daughter attends here and that she is from Jefferson. Jeffrey was ready for a change after many years in the same position. Dr. Waid asked if he lives nearby. Mr. Wludyga answered that he lives in Cortland.

3. That Carrie Thompson be extended a one-year, limited contract for the 2023-2024 school year as Academic Instructor at Class I, Step 0, pending verification of work experience, proper certification in accordance with the Teachers Negotiated Agreement.
4. That Christopher Buzzard be extended a one-year, limited contract for the 2023-2024 school year as IT Academy Instructor at Class I, Step 0, pending proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.

Dr. Waid asked what training he will go through. Mr. Wludyga answered he will take 24 credit hours through Bowling Green or Kent, the same process all other Career Tech teachers go through. Dr. Waid asked if he will have a mentor. Mr. Wludyga answered yes, Mr. Robison will mentor him. Dr. Waid asked about ongoing evaluations. Mr. Wludyga answered that yes, he will go through all of the same evaluations as the other instructors.

5. That Blake Blenman be issued a part-time contract beginning August 22, 2023 through June 30, 2024 as Technology Support Specialist at \$10.87 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083.

6. That the following teaching personnel be issued contracts for Summer Extended Service for the 2023-2024 school year, not to exceed 30 hours, on an as needed basis, as per the teachers negotiated agreement and in accordance with ORC 3319.11(1) and 3319.11(e) at \$21.38 per hour:

Jaime Andes	Kenneth Noble
Scott Basen	Monica Offensend
Monica Beckwith	Kevin Orvos
Marybeth Betteys	Stacey Parker
Keith Biery	Amanda Perisa-Semancik
Cheryl Bornino	Shannon Piper
Mark Brest	Lea Polta
Sarah Carrel	Mathew Polta
Joseph Chiacchiero	Suzanne Pratt
Tanya Colvin	Elizabeth Pugliese
Victoria Crompton-LaBounty	Stephen Robbins
Jason Dalton	Rebecca Robinson
Cheryl Daubenspeck	Vanderbilt Robison
Anna Deeter	Theodore Sarbiewski
Bryan Dobos	Nathan Schick
Rebecca Douglas	Sandra Schmude
Alison Dunn	Amanda Schumann
Bret Duris	Kathryn Severino
Justin Eldred	Victoria Sharp
Tarah Elliott-Clark	Christina Sisk
Ryan Geho	Sarah Schroeder
Steve Hall	George Smith, II
Kimberly Hess	Craig Smylie
Erica Hudson	Tracy Sprague
Brian Kelley	Paul Stofan
David Kiphart	Sheri Swiger
Kristin Lamson	Colleen Tannish
Cody Lewis	Carrie Thompson
Ronald Lipps	Joe Waite
Ron Maurer	Anthony Warren
Sherri McBride	Kristina White
David Miller	Hilary Whiting-Wright
Denise Miller	

7. That Craig Smylie be issued a supplemental contract for Video Board Training for the 2023-2024 school year on an as needed basis, as per the teachers negotiated agreement and in accordance with ORC 3319.11(1) and 3319.11(e) at \$21.38 per hour. All costs to be paid by Jefferson Area Local Schools.

8. That the following be issued supplemental contracts as instructors via Virtual Learning Academy for the 2023-2024 school year not to exceed the number of students listed, at a rate of \$100 per student and in accordance with ORC 3319.11(1) and 3319.11(e):

Erika Canitano not to exceed 70 students
Tanya Colvin not to exceed 25 students
Victoria Crompton-LaBounty not to exceed 25 students
Tarah Elliott-Clark not to exceed 25 students
Sherri McBride not to exceed 25 students

9. That the following be issued supplemental contracts as Entry Year Mentors for the 2023-2024 school year on an as needed, as scheduled basis, not to exceed \$1,000.00 per mentee, and in accordance with ORC 3319.11(1) and 3319.11(e):

Keith Biery	Bryan Dobos
Sarah Carrel	Bret Duris
Tanya Colvin	Vanderbilt Robison

10. That Jennifer Swickard be issued a one-year non-certificated administrative contract for 260/261 days (prorated) as Workforce Development Outreach Program Coordinator beginning August 1, 2023 to June 30, 2024, in accordance with the non-bargaining salary schedule and in accordance with ORC 3319.02(A).

11. That the following Workforce Development personnel be issued contracts for 2023-2024, on an as needed as scheduled basis set by the Superintendent, at the rates listed below pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Joseph Foglio Apprentice Instructor \$22.00/hour
Jason Palmer HVAC Instructor \$22.00/hour
Jack Styles Electricity Instructor \$22.00/hour

12. That the following be issued contracts as substitutes in the areas listed, on an as needed as scheduled basis for the 2023-2024 school year in accordance with the non-bargaining salary schedule and, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Danny Rogge Substitute Teacher

ROLL CALL: Saikaly, yes; Waid, yes; Fisher, yes;
Klingensmith, yes; Nesbitt, yes; Niemi, yes.
Motion carried.

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It was moved by Mr. Saikaly and seconded by Ms. Fisher that the Board approve the following:

**SALARY
ADJUSTMENTS**

Due to completion of coursework and/or licensure, it is recommended to adjust the salary of the following certificated staff personnel for the 2022-2023 school year, retro pay beginning May 8, 2023, as per the settlement agreement:

Mark Brest From Class I, Step 11 to Class II, Step 11
Victoria Crompton-LaBounty From Class V, Step 20 to Class VI, Step 20
Cheryl Daubenspeck From Class VI, Step 20 to Class VII, Step 20
Anna Deeter From Class I, Step 4 to Class II, Step 4
Cody Lewis From Class III, Step 10 to Class IV, Step 10
Lea Polta From Class II, Step 10 to Class III, Step 10
Stacey Parker From Class IV, Step 9 to Class V, Step 9
Craig Smylie From Class II, Step 13 to Class III, Step 13

ROLL CALL: Waid, yes; Fisher, yes; Klingensmith, yes;
Nesbitt, yes; Niemi, yes; Saikaly, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the Board approve the following:

**OUT-OF-COUNTY/
STATE FIELD
TRIPS**

- a. Horticulture September 14, 2023 Valley City, OH
- b. Horticulture September 19, 2023 Smithville, OH

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes;
Niemi, yes; Saikaly, yes; Waid, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Ms. Fisher that the Board accept the following donations. A letter of appreciation will be forwarded.

DONATIONS

1. The following businesses and individuals have made monetary donations to the Carpentry program in memory of Joe Robison:

Young Truck Sales, Inc.	\$500.00
Jennifer Cleveland	\$200.00
Conneaut Telephone Company	\$100.00
Jay & Karen Viery	\$30.00
Lisa & Mark Osterhage	\$25.00
Patricia Gee	\$25.00

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mr. Saikaly that the Board approve the removal of several pieces of equipment that are beyond repair and no longer usable for operational needs. It is the Superintendent's recommendation that since the value is below \$2,000 that the Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

INVENTORY

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes; Klingensmith, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Nesbitt that the Board enter into agreements to provide work experience for Youth Opportunities/TANF program students with the following:

YOUTH WORKSITE AGREEMENTS

At Your Best Esthetics, LLC
Dublin Down Irish Pub & Eatery
The Geneva Lodge

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the Board approve and adopt the 2023-2024 Faculty Handbook.

FACULTY HANDBOOK

Mr. Nesbitt asked if there are any major changes to the handbook.
Mr. Wludyga answered mostly date changes.

Mr. Saikaly asked about ACJVSeal. Mr. Wludyga answered that the name of the teacher's association did not update their name when we changed ours to A-Tech.

ROLL CALL: Saikaly, yes; Waid, yes; Fisher, yes;
Klingensmith, yes; Nesbitt, yes; Niemi, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Ms. Fisher that the Board approve the second reading of the revised policies including: Notice of Meetings.

**2ND READING OF
OF POLICY**

ROLL CALL: Waid, yes; Fisher, yes; Klingensmith, yes;
Nesbitt, yes; Niemi, yes; Saikaly, yes. Motion
carried.

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It was moved by Ms. Fisher and seconded by Mr. Niemi that the Board authorize the Superintendent to enter into an agreement with Community Counseling Center.

**COMMUNITY
COUNSELING**

ROLL CALL: Fisher, yes; Klingensmith, yes; Nesbitt, yes;
Niemi, yes; Saikaly, yes; Waid, yes. Motion
carried.

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It was moved by Dr. Waid and seconded by Ms. Fisher that the Board authorize the Superintendent to enter into an agreement with the Ashtabula County Joint Vocational School Education Association Local to add "Scholastic Bowl" to section 6.151 - Supplemental Compensation to allow the appointed advisor to receive compensation.

**SCHOLASTIC
BOWL**

Dr. Waid asked if anyone was interested. Mr. Wludyga answered yes, Sandra Schmude, the Science teacher.

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes;
Saikaly, yes; Waid, yes; Fisher, yes. Motion
carried.

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the Board authorize the Superintendent to enter into an agreement with the Henderson Memorial Public Library to facilitate Statewide Delivery Services for the 2023-2024 school year.

**LIBRARY
AGREEMENT**

Mr. Nesbitt asked if this creates online access for the students. Mr. Wludyga answered no, we have that in place. This replaces the agreement we have with the state. We will now get our books from Henderson Memorial Public Library rather than being delivered from the state and it will save a quite a bit.

ROLL CALL: Nesbitt, yes; Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes; Klingensmith, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the Board appoint Mr. Nesbitt Delegate to Attend OSBA's Capital Conference November 12-14, 2023 and authorize Board Members to attend in accordance with Board Policy and ORC 3315.15.

OSBA DELEGATE

ROLL CALL: Niemi, yes; Saikaly, yes; Waid, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Saikaly that the Board Appoint Mrs. Klingensmith Alternate to attend OSBA's Capital Conference November 12-14, 2023 and authorize Board Members to attend in accordance with Board Policy and ORC 3315.15.

**OSBA
ALTERNATE**

ROLL CALL: Saikaly, yes; Waid, yes; Fisher, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes. Motion carried.

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Dr. Waid went over the legislative report with the Board.

**LEGISLATIVE
REPORT**

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1. 2023-2024 Calendar

**SUPT'S
REPORT**

Mr. Wludyga provided a handout.

2. Information Day Recap

Ms. Shean presented a PowerPoint.

Mr. Nesbitt asked how many students we have on campus. Mr. Wludyga answered close to 700.

3. Inspire for Educators

Ms. Shean presented a PowerPoint and provided a handout.

Dr. Waid asked if anything was done with Health Care. Ms. Shean answered not this year, but we have in years past.

Mr. Saikaly stated that is a great idea to include leadership, asked what the cost was, and stated that it gives them a chance to expand their programs. He also asked if it is possible to extend this to parents in the community. Ms. Shean answered the cost was around \$350.00 per teacher. Ms. Shean also answered yes, it is possible to extend to the community and thanked him for the good suggestion.

4. Annual Advisory Dinner - October 12, 2023 – 6 p.m. presentation and dinner.
5. City of Conneaut CRA Application - David & Sandra Field - 5 years/40%
6. City of Conneaut CRA Application - Vincent & Michelle Rose - 5 years/40%
7. Board Orientation – Mr. Wludyga will send out an email to choose a date.
8. AI article in the Star Beacon – Alex Kotran from aiEDU contacted us Friday evening to do another session with the schools and educators in the fall.

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It was moved by Mr. Niemi and seconded by Ms. Fisher that the meeting be adjourned at 12:11 p.m. with the next Regular Meeting to be held on Monday, September 18, 2023, beginning at 10:00 a.m. in the Boardroom of Building B.

ADJOURNMENT

August 21, 2023

ROLL CALL: Waid, yes; Fisher, yes; Klingensmith, yes;
Nesbitt, yes; Niemi, yes; Saikaly, yes. Motion
carried.

President

Treasurer