

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

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The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Barrickman on Monday, April 15, 2024, at 10:00 a.m. in the Boardroom of Building B.

Present: Debra Barrickman, Barbara Klingensmith, Eric Nesbitt, William Niemi, Jamie Ortiz, Gus Saikaly, Harlan Waid, Supt. Wludyga, Treasurer Elly, Krista Shean, Michael Thornton of The Ashtabula County District Library, Gavin Smith of A.M. Higley, Scott Basen, Thad Huya, Sarah Price, Kyler Stallings, Lance Harchalk, Derek Byers, Isabelle Harsin, Kallee Jodon, Alexis Moss, Tony Colon-Herron

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It was moved by Mr. Nesbitt and seconded by Mrs. Ortiz that the Board **ADOPT AGENDA** adopt the Agenda for April 15, 2024.

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes.
Motion carried.

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Treasurer Elly certified Compliance with Meeting Requirements Rules. **MEETING COMPLIANCE**

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The meeting was opened with the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

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The students who earned gold medals at the SkillsUSA State Conference discussed their experience with the Board. They talked about their experience at the Columbus Zoo viewing the eclipse as well. **SKILLSUSA**

Quiz Bowl will practice 2-3 times per week in preparation for Nationals.

Dr. Waid asked if the regular Quiz Bowl team and Skills Quiz Bowl team will coordinate more for next year. Mr. Basen answered yes. Next year they will be working with those that apply for the Quiz Bowl team early on with the SkillsUSA team. They received 51% - 5 correct answers and 0 negs.

The students presented their “No Limits” chapter display. It included a pinball machine showing that the path in life is not a straight line. Sometimes there are bumps and you can always change paths. They discussed how they built their display and showed the Board how it worked. They received a perfect score on their book.

Nationals will be held June 24-28, 2024 in Atlanta, Georgia.

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Gavin Smith, the construction manager gave a presentation on the current construction project. He discussed the early site package, the building plan and answered any questions of the Board. The early package to start in June to relocate utility lines, etc. Construction to start in the fall and complete next summer before classes begin. **A.M. HIGLEY**

Mr. Saikaly asked if we will utilize local companies. Smith answered yes, they will and they have already discussed some work with the locals.

Mrs. Ortiz asked if we foresee any material shortages. Smith answered they do not and stated things are going well and everything is moving along smoothly.

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It was moved by Mr. Niemi and seconded by Mrs. Ortiz that the minutes of the regular March meeting as sent to all Board members prior to this meeting be approved and their reading be dispensed with, that the financial reports and bills for March including the following investments be approved, that the Board authorize the Treasurer to enter into an agreement with the Local Government Services Section of the Office of the Auditor of State (LGS) for the compilation of the basic financial statements of the Ashtabula County Technical & Career Center for fiscal year ending June 30, 2024, and that the Board approve enrollment in the 2025 Workers’ Compensation Group Retrospective Rating Program with Sheakley UniService.

MINUTES,
FINANCIAL
REPORTS,
BILLS, BASIC
FINANCIAL
STATEMENTS,
GROUP
RETROSPECTIVE

<u>Premier Savings Deposits</u>	\$500,000.00
<u>Premier Savings Withdrawals</u>	\$4,000,000.00
<u>RedTree Investment Group</u>	
3/31/2024 March Interest Added to Investments	\$14,418.91

Star Ohio

3/31/2024 March Interest Added to Investments \$11,372.47

Average Interest Rate for March from Huntington Premier Savings: 2.981%

March Interest Earned from Premier Savings: \$7,095.73

Total All Funds Invested as of 3/31/2024: \$9,873,959.64

ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Dr. Waid that the Board accept the following:

RESIGNATIONS

1. That the Board accept the resignation of Brianna Bradley, yO! Personal Growth Advisor, effective 4/12/2024.
2. That the Board accept the resignation of Kenneth Porter, Adult Workforce Development Director, effective July 31, 2024, due to retirement.

Mrs. Ortiz asked about a successor for Mr. Porter. Mr. Wludyga answered the position will be posted and then interviewing will be started.

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mr. Nesbitt that the Board take action to non-renew the following retire-rehire staff personnel's one-year limited contract, per the teacher's negotiated agreement, section 10.10:

NON-RENEWALS

Joseph Chiacchiero

ROLL CALL: Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes. Motion carried.

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It was moved by Mr. Niemi and seconded by Mrs. Klingensmith that the **EMPLOYMENT** Board accept the following:

1. That Jordan Watson be issued a part-time contract beginning April 16, 2024 through June 30, 2024 as IT Help Desk Support at \$14.59 per hour, on an as needed as scheduled basis set by the Superintendent, in accordance with ORC 3391.083.
2. That the following personnel be extended a one-year limited contract for the 2024-2025 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Tammara Anderson-Misinec VI, 20
Keith Biery V, 14
Christopher Buzzard I, I
Avery Cooper I, 6
Justin Eldred I, 10
Erica Hudson I, 10
Jeffrey Nicholas I, 20
Sarah Schroeder I, 1
George Smith I, 8
Carrie Thompson II, 2
Kristina White III, 20

3. That the following personnel be extended a two-year limited contract beginning with the 2024-2025 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Alison Dunn V, 11
Ryan Geho II, 11
Kristin Lamson II, 11
Sandra Schmude II, 2
Colleen Tannish VI, 20

4. That the following personnel be extended a three-year limited contract beginning with the 2024-2025 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Marsha Croft VII, 20
Jessica Dalin III, 10
Bret Duris III, 19
Dave Kiphart IV, 20

Ronald Maurer IV, 20
Sherri McBride IV, 16
Kenneth Noble IV, 18
Stacey Parker VI, 10
Tim Pike V, 12
Christina Sisk IV, 16
Anthony Warren III, 5

5. That Scott Loftus, Custodian, be issued a continuing contract beginning July 1, 2024 as per the Custodial salary schedule with the Teamsters Negotiated Agreement and in accordance with ORC 3319.083.
6. That Tami Battles, Custodian, be issued a two-year limited contract beginning July 1, 2024 as per the Custodial salary schedule with the Teamsters Negotiated Agreement and in accordance with ORC 3319.083.
7. That Brandon Piper, Custodian, be issued a two-year limited contract beginning July 1, 2024 as per the Custodial salary schedule with the Teamsters Negotiated Agreement and in accordance with ORC 3319.083.
8. That the following personnel be given extended service contracts in accordance with ORC 3319.11(1) and 3319.11(e) for the 2024-2025 school year and according to the salary schedule:

Cheryl Daubenspeck 15 days
Kathryn Severino 15 days
Paul Stofan 7 days
Paul Stofan 1/2 hour extra per day
Kenneth Noble 10 days
Amanda Schumann 10 days
Vicki Sharp 6 days
Colleen Tannish 6 days
Jaime Andes 5 days
Kristin Lamson 5 days
Denise Miller 5 days
Monica Offensend 5 days
Staci Zappitelli 5 days

9. That Jessica Dalin be issued a supplemental extended service contract for the 2024-2025 school year on an as needed as scheduled basis at her 2024-2025 per diem hourly rate for the Small Animal Care Program.

10. That Avery Cooper, Adult Cosmetology Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis not to exceed an extra hour each day for 183 hours for the 2024-2025 year, at her daily per diem hourly/daily rate and in accordance with ORC 3319.11(1) and 3319.11(e) and according to the salary schedule.
 11. That Stephanie Miller be issued a supplemental contract as RN Coordinator for the 2024-2025 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$2,000.00.
 12. That Stephanie Miller be issued a supplemental contract as RN Instructor for the 2024-2025 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$3,000.00.
 13. That Rebecca Robinson, RN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 additional hour not to exceed 183 hours from July 1, 2024 to June 30, 2025, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.
 14. That Jaime Andes, LPN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2024 to June 30, 2025, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.
 15. That Kristin Lamson, LPN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2024 to June 30, 2025, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.
 16. That Monica Offensend, LPN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2024 to June 30, 2025, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.
- ROLL CALL: Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes.
Motion carried.

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It was moved by Mrs. Ortiz and seconded by Mr. Niemi that the Board accept the following:

EMPLOYMENT
WORKFORCE

DEVELOPMENT

1. That Robert Archuleta be issued a contract for 2023-2024 as OSHA 10 Training Instructor, on an as needed as scheduled basis by the Superintendent, at \$22.00 per hour pending proper certification and sufficient student enrollment in accordance with ORC 3319.11(1) and 3319.11(e).
2. That the following Workforce Development personnel be issued contracts for 2024-2025 as PRN Instructors, on an as needed as scheduled basis by the Superintendent, at \$25.00 per hour pending proper certification and sufficient student enrollment in accordance with ORC 3319.11(1) and 3319.11(e):

Cynthia Burckhardt	Denise Manchester
Jane Christner	Cathy Marcy
Carol DeFina	Loteia Presciano
Nichole Kirby	Kathy Stevens

ROLL CALL: Klingensmith, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Saikaly that the Board accept the following:

**EMPLOYMENT
WORKFORCE
DEVELOPMENT**

1. That the following Workforce Development personnel be issued contracts for 2024-2025 as PRN Instructors, on an as needed as scheduled basis by the Superintendent, at \$25.00 per hour pending proper certification and sufficient student enrollment in accordance with ORC 3319.11(1) and 3319.11(e):

Susan Niemi

ROLL CALL: Nesbitt, yes; Niemi, Abstain; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes. Motion carried.

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It was moved by Mr. Nesbitt and seconded by Dr. Waid that the Board approve the following:

**OUT OF COUNTY
FIELD TRIPS,
DONATIONS,
YO WORKSITES**

- a. Engineering Academy / Robot 4/26-4/27/2024 Kirtland, OH

b. Culinary Arts / Westside Market 4/29/2024 Cleveland, OH

That the Board accept the following donations. Letters of appreciation will be forwarded.

1. Northwest Ambulance District donated multiple blood pressure cuffs and stethoscopes to the Public Safety Academy to be used for educational purposes.
2. Centerra Co-op donated 34 gallons of paints and stains valued at approximately \$1,000.00 to the Career Technical Exploration program to be used for educational purposes.
3. Capps Pizza of Orwell donated \$200.00 to the Welding program on behalf of two of their employees who are high school welding students. Kendal Gressely and Gary Ishman created the February Burger of the Month, The Grizzly Burger, selling a total of 76 burgers.

That the Board enter into an agreement to provide work experience for Youth Opportunities/TANF program students.

Ashtabula County Job & Family Services
Ashtabula County Community Action Agency
Buckeye Water Gardens, LLC
Camp Koinonia
Carter Lumber
F.H.I.I.T (Gym & Fitness Center)
Hairapist Kist by the Sun
Sunset Transportation

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes;
Barrickman, yes; Klingensmith, yes; Nesbitt, yes.
Motion carried.

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The Board had the first reading of the new, revised, and replacement policies.

**1st READING
OF POLICY**

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It was moved by Mrs. Klingensmith and seconded by Mr. Saikaly that the Board approve a Resolution to approve Schematic Design for Facility Expansion Project. **SD EXPANSION**

The design was put together by A.M. Higley and Buehrer Group. It includes drawings, specs, and estimates that A.M. Higley provided. The resolution authorizes A.M. Higley and Buehrer Group to move forward.

ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes.
Motion carried.

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Mr. Niemi went over the legislative report with the Board.

**LEGISLATIVE
REPORT**

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1. Lakeside High School Industry 4.0 Program

**SUPT'S
REPORT**

Mr. Wludyga explained that the program will not continue.

2. SkillsUSA Update

Mr. Wludyga shared the students names that were not present that earned medals.

3. Plant Sale Update & Horticulture, Landscaping & Parks Management

Mr. Wludyga shared that the sale will start around Mother's Day.

4. Senior Academic Awards - Wednesday, May 22nd - 8:30 a.m. - A-Tech Cafeteria

5. Senior Awards Ceremony - Friday, May 24th - 7:00 p.m. - Lakeside High School

Mr. Wludyga stated that he will reserve parking for Board members.

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It was moved by Mr. Saikaly and seconded by Mr. Niemi that the meeting be adjourned at 11:18 a.m. with the next Regular Meeting to be held on Monday, May 20, 2024, beginning at 10:00 a.m. in the Board Room of Building B.

ADJOURNMENT

April 15, 2024

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes;
Klingensmith, yes; Nesbitt, yes; Niemi, yes; Ortiz,
yes. Motion carried.

President

Treasurer