

April 20, 2020

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Hill on Monday, April 20, 2020, at 10:00 a.m. via teleconference.

Present: Debra Barrickman, Steve Candela, Sally Fisher, William Hill, Michael Kennedy, Barbara Klingensmith, Harlan Waid, Supt. Brockway, Treasurer Elly

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Dr. Barrickman and seconded by Mr. Candela that the minutes of the regular March meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Kennedy that the financial reports for March including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

3/31/20 March MMAX Interest Added to Investments	\$1,261.70
3/1/20 – 3/3/20 Interest as 1.40%	\$297.70
3/4/20 – 3/15/20 Interest at 1.00%	\$850.59
3/16/20 – 3/31/20 Interest at .10%	\$113.41
Average Interest Rate for March from Huntington Premier Savings:	.009%
March Interest Earned from Premier Savings:	\$19.06
Average Interest Rate for March from Huntington MMAX:	.57%

March Interest Earned from Huntington MMAX:	\$1,261.70
Huntington Activity Account Interest Earned for March:	\$1.11
Total All Funds Invested as of 3/31/20:	\$6,727,447.60
Interest Earned FTD as of 3/31/20:	\$69,255.19

ROLL CALL: Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Ms. Fisher and seconded by Mrs. Klingensmith that bills **BILLS** for March be approved. Vouchers were presented to board members for their review.

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Waid, yes; Barrickman, yes;
Candela, yes. Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Kennedy that
The Board approve the following:

PERSONNEL
NON RENEWALS

Non-renew the following retire-rehire staff personnel's one-year limited contract, per the teacher's negotiated agreement, section 10.10 (C):

Joseph Chiacchiero
Brian Kimmel
Gilda McQuoid

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes.
Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Dr. Barrickman that The Board Approve the following:

PERSONNEL
ADMIN

Administrative contracts be issued, effective July 1, 2020 for the period listed and in accordance with salary schedules adopted by the Board:

Stephanie Miller
260/261 days, 3 years July 1, 2020 to June 30, 2023
Rick Stewart
260/261 days, 3 years July 1, 2020 to June 30, 2023
Richard Wludyga
225 days, 3 years July 1, 2020 to June 30, 2023

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes;
Barrickman, yes; Candela, Fisher, yes; Hill, yes.
Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Candela that The Board approve the following:

PERSONNEL
EMPLOYMENT

The following personnel be extended one-year limited contracts for the 2020-2021 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Nathan Berry	I, 9
Sarah Carrel	VI, 16
Terrance Henton	I, 5
Lea Nesbitt	I, 7
Kathryn Severino	V, 2
Craig Smylie	I, 10

The following personnel be extended two-year limited contracts beginning with the 2020-2021 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Bryan Dobos	III, 16
Jaclyn Hill	I, 3
David Miller	I, 9
Kevin Orvos	IV, 20

The following personnel be extended three-year limited contracts beginning with the 2020-2021 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Jaime Andes	II, 13
Monica Beckwith	V, 20

Marybeth Betteys	III, 8
Jason Dalton	I, 10
Rebecca Douglas	VII, 16
Kimberly Hess	IV, 20
Cody Lewis	I, 7
Monica Offensend	III, 17
Shannon Piper	IV, 15
Suzanne Pratt	III, 20
Mary Pytel	VI, 13
Amanda Schumann	V, 17
Paul Stofan	IV, 20
Joseph Waite	IV, 20
Tiffanee Warner	V, 20

That Brandon Piper, Custodian, be issued a two-year limited contract beginning July 1, 2020 as per the Custodial salary schedule with the Teamster's Negotiated Agreement and in accordance with ORC 3319.083.

That the Scott Loftus, Custodian, be issued a two-year limited contract beginning July 1, 2020 as per the Custodial salary schedule with the Teamster's Negotiated Agreement and in accordance with ORC 3319.083.

That Lynn Leary be issued a two-year 224 day limited contract as WFD Administrative Secretary beginning July 1, 2020 through June 30, 2022 at Step 7 on the non-bargaining salary schedule, in accordance with ORC 3319.083.

That Leanna Fowler be issued a two-year 224 day limited contract as Administrative Secretary beginning August 3, 2020 through June 30, 2022 at Step 7 on the non-bargaining salary schedule, in accordance with ORC 3319.083.

That Amanda Hammond be issued a two-year 224 day limited contract as Administrative Secretary beginning August 3, 2020 through June 30, 2022 at Step 7 on the non-bargaining staff salary schedule, in accordance with ORC 3319.083.

That Deborah Mascatelli be issued a one-year contract as full-time Library Aide for the 2020-2021 school year beginning, beginning August 25, 2020 through June 4, 2021 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 1 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.

That Kathleen Saturday be issued a one-year 178 day contract as full-time Aide for the Alternative Learning Center for the 2020-2021 school year, beginning August 25, 2020 to June 4, 2021 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 11 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.

That Pamela Thress be issued a 178 day contract as full-time Aide for the Welcome Center for the 2020-2021 school year, beginning August 25, 2020 to June 4, 2021 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 1 on the miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.

That Tammie Blenman be issued a contract as a part-time Aide for Early Childhood Education for the 2020-2021 school year, on an as needed as scheduled basis at Step 0 on the Miscellaneous Services non-bargaining salary schedule, not to exceed 18 hours per week, three days per week, in accordance with ORC 3319.083.

That Tia Rhodes be issued a part-time contract as the Food/Clothing Pantry Coordinator for the 2020-2021 school year, on an as needed as scheduled basis, not to exceed 5 hours per day at Step 0 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.

That Kelly Fischer be issued a part-time contract for the Cafeteria as Dishwasher, not to exceed 5.5 hours per day, for 178 days for the 2020-2021 school year in accordance with the non-bargaining salary schedule and in accordance with ORC 3391.083.

It is recommended that Nicholas Leavitt be issued a full-time two-year 260/261 day limited contract as Technology Support Specialist I beginning July 1, 2020 through June 30, 2022 in accordance with the non-bargaining salary schedule and in accordance with ORC 3391.083.

That Kyle Lincoln be issued a part-time contract beginning May 1, 2020 through October 31, 2020 for temporary summer grounds keeping at \$8.30 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083.

That Seth Baldwin be issued a part-time contract beginning May 1, 2020 through October 31, 2020 for temporary summer grounds keeping at \$8.60 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083.

That Anna Applebee be issued a contract as a part-time Educational Aide for the 2020-2021 school year, on an as needed as scheduled basis at Step 0 on the Miscellaneous Services non-bargaining salary schedule and in accordance with ORC 3391.083.

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Kennedy that The Board Approve the following:

PERSONNEL
EXTENDED

That the following personnel be given extended service contracts in accordance with ORC 3319.11(1) and 3319.11(e) for the 2020-2021 school year and according to the salary schedule:

Cheryl Daubenspeck	15 days
Kathryn Severino	15 days
Paul Stofan	7 days
Paul Stofan	1/2 hour extra per day
Jeff Stuyvesant	15 days
Nathan Berry	10 days
Kenneth Noble	10 days
Kevin Orvos	10 days
Amanda Schumann	10 days
Allyson Clark	6 days
Vicki Sharp	6 days
Jaime Andes	5 days
Denise Miller	5 days
Monica Offensend	5 days
Staci Zappitelli	5 days

That Jessica Dalin be issued a supplemental extended service contract for the 2020-2021 school year on an as needed as scheduled basis at her per diem hourly rate for the Small Animal Care Program.

That the following cafeteria personnel be given extended time contracts in accordance with ORC 3319.083 for the 2020-2021 school year:

Elizabeth Loomis	6 days
Kelly Fischer	3 days

That Stephanie Miller be issued a supplemental contract as RN Coordinator for the 2020-2021 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$2,000.00.

That Rebecca Robinson, RN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis not to exceed 183 hours from July 1, 2020 to June 30, 2021, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.

That Jaime Andes, LPN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis not to exceed 188 hours from July 1, 2020 to June 30, 2021, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.

That Monica Offensend, LPN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis not to exceed 188 hours from July 1, 2020 to June 30, 2021, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Fisher that The Board Approve the following:

PERSONNEL
WFD

That the following Workforce Development personnel be issued contracts for 2020-2021, on an as needed as scheduled basis by the Superintendent, at the rates listed below pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Richard Whitney, WFD Evening Coordinator	\$21.00/hour
Richard Whitney, WFD Financial Aid Specialist	\$19.00/hour

That Beth Bracale be issued a full-time contract as ELL Specialist from April 6, 2020 to May 29, 2020, up to and not to exceed 7

hours a day at \$21.00 per hour with Ashtabula Area City Schools, and in accordance with ORC 3319.083 and availability of funding. All costs paid by Ashtabula Area City Schools.

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Fisher that The Board Approve the following:

PERSONNEL
SUBS

That the following be issued contracts as substitutes in the areas listed, on an as needed as scheduled basis for the 2020-2021 school year in accordance with the non-bargaining salary schedule and, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Deanna Ashba	Sub Teacher
Tiffany Danolfo	Sub Teacher
Sean Ward	Sub Teacher
Leo Warsing	Sub Teacher
Debbie Childs	Cafeteria
Donna Newland	Cafeteria
Vicki Swihart	Cafeteria
Ann Taft	Cafeteria
Kelly Fischer	Custodian
Noelle Lawrence	Custodian
Beth Loomis	Custodian
Susan May	Custodian
David Sackett	Custodian
Pamela Thress	Custodian
Robert White	Custodian
Joseph Leavery	Custodian
Melissa Brown	Secretary
Patrick Veign	Bus Driver

To adopt the Ashtabula County Educational Service Center Substitute List for the 2020-2021 school year for both substitute teachers and substitute educational aides.

ROLL CALL: Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Dr. Barrickman that **DONATIONS**
The Board accept the following donations. Letters of appreciation will be
forwarded.

Nilad Machining donated various colors of plastic resin to the
Architecture & Engineering Design program.

University Hospital Conneaut Medical Center donated two (2)
hospital gurneys to the Adult WFD LPN Program.

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Waid, yes; Barrickman, yes;
Candela, yes. Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Kennedy that The **2020-2021**
Board approve the 2020-20201 Calendar. **CALENDAR**

Dr. Waid asked if the state will postpone school until Labor Day.
Dr. Brockway answered that it hasn't been announced yet. County
Superintendents have discussed blended learning – ½ students
some days, the other ½ online.

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid,
yes; Barrickman, yes; Candela, yes; Fisher, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Dr. Barrickman that **2ND READING**
The Board approve the second reading of the new, revised, and **OF POLICY**
replacement policies including: Late Arrival/Early Dismissal, Small
Unmanned Aircraft Systems, School Safety, Employment of
Administrators, Gifted Education and Identification, Employment of
Professional Staff, Employment of Substitute Teachers, Employment of
Professional Staff Members in Summer School and Adult Education
Programs, Employment of Personnel for Co-Curricular/Extra-Curricular
Activities, Employment of Classified Staff, Employment Contract, Drug
and Alcohol Testing of CDL License Holders and Other Employees Who
Perform Safety-Sensitive Functions, Authorization to Accept and
Distribute Electronic Records and to use Electronic Signatures, Pandemics
and Other Medical Emergencies, and Control of Casual-Contact
Communicable Diseases.

Dr. Waid asked if option about student participating-parental consent in School Safety should be checked? Dr. Brockway answered that yes it should and we can modify and check this.

Dr. Waid asked if second box should be checked. Dr. Brockway answered that NEOLA didn't recommend but agrees it could be checked.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes. Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Fisher that The Board approved the following:

TUITION RATES

<u>Program</u>	<u>19-20</u>	<u>20-21</u>	<u>% Increase</u>
Apprenticeship	\$550.00	\$575.00	5%
Automotive	\$9,850.00	\$10,500.00	7%
Auto Body	\$600.00	\$600.00	-NA-
Boiler	\$950.00	\$950.00	-NA-
Business Office Specialist	\$5,150.00	\$5,400.00	5%
Certified Patient Care Technician	\$6,250.00	\$6,450.00	3%
CAD	\$975.00	\$975.00	-NA-
CNC	\$995.00	\$995.00	-NA-
Cosmetology	\$11,100.00	\$11,100.00	-NA-
Emergency Medical Technician B	\$1,250.00	\$1,250.00	-NA-
Firefighter	\$1,280.00	\$1,280.00	-NA-
HVAC	\$4,450.00	\$4,500.00	1%
IMPAC	\$9,350.00	\$9,350.00	-NA-
Industrial Electricity	\$4,450.00	\$4,500.00	1%
Industrial Maintenance	\$8,900.00	\$9,100.00	2%
Industrial Welding	\$5,450.00	\$5,800.00	6%
Intro to Machining	\$850.00	\$850.00	-NA-
Manicuring	\$1,900.00	\$1,900.00	-NA-
Pipe	\$800.00	\$800.00	-NA-
PLC	\$1,900.00	\$1,900.00	-NA-
Solidworks	\$700.00	\$700.00	-NA-
30-Hour Welding	\$900.00	\$950.00	6%
LPN	\$12,000.00	\$13,000.00	7%
RN	\$14,150.00	\$15,000.00	6%

Mr. Candela asked if there are any decrease in numbers with the increase in cost? Dr. Brockway answered no most are paid with Pell Grants and this is within range.

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes;
Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes.
Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Candela that
The Board approve the removal of several items of instructional nature,
several pieces of equipment that are beyond repair or obsolete and no
longer useable for instructional or for operational needs. It is the
Superintendent's recommendation that since the aggregate valued amount
of these items is below \$2,000 that The Board authorizes the removal of
said items from the District's inventory and authorizes the Superintendent
to dispose of or cannibalize said items.

INVENTORY

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Fisher,
yes; Hill, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Dr. Barrickman and seconded by Mr. Candela that The
Board Authorize the Superintendent to Enter into an Agreement with The
Ashtabula County Joint Vocational Educational Association for provisions
to be made to the collective bargaining agreement dated July 1, 2017
through June 30, 2020 concerning the epidemic/pandemic related to
COVID-19 beginning March 16, 2020 to June 30, 2020.

**PANDEMIC
AGREEMENT**

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill,
yes; Kennedy, yes; Klingensmith, yes; Waid, yes.
Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Candela that The
Board Authorize the Superintendent to Enter into an Agreement with The
Ashtabula County Joint Vocational Educational Association in accordance
with House Bill 197, section 17m, of the 133rd General Assembly that it
would be impossible and impracticable to conduct evaluations for
teachers, school counselors, administrators or the superintendent for the
2019-2020 school year.

**EMPLOYEE
EVALUATION**

ROLL CALL: Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Waid, yes; Barrickman, yes.
Motion carried.

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Mrs. Barbara Klingensmith

**LEGISLATIVE
LIAISON**

COVID19 & Listening to the Governor
General Assembly has been in session a couple of times to approve DeWine's
suggestions regarding the Pandemic and OTES 2.0

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2020-2021 Student Enrollment Update

**SUPT'S
REPORT**

Dr. Brockway gave an update on the current enrollment. As of
right now hoping we will not have to bring any program to The
Board in July. Doing really good right now.

Mr. Hill commented that he was excited about enrollment.
Almost to 600 students. That's the highest it's been in
years.

City of Ashtabula CRA Application – Harvey's Service Inc.
75% for 10 years- Bunker Hill

Teacher's Union

Dr. Brockway reported that the Teacher's Union has given notice
that they want to negotiate.

Most districts are looking at rolling over the contract with
minimal issues. He will discuss with them later this week
or beginning of next week. He would like a meeting the
beginning of May to discuss, possibly meeting in Room
104 because it is a much larger area.

Mrs. Klingensmith gave Kuddos to A-Tech & Staff for the food drive
April 9th. There were 10-12 A-Tech staff volunteers. It went very
smoothly with three times the amount of people. Very impressed with
volunteers/staff. Good Job A-Tech! Also acknowledged the volunteers
from Sheriff's & Commissioner's Office.

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April 20, 2020

It was moved by Mr. Candela and seconded by Mr. Kennedy that the meeting be adjourned at 10:43 a.m. with the next regular meeting to be held on Monday, May 18, 2020 beginning at 10:00 via Teleconference.

ADJOURNMENT

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes; Waid, yes; Barrickman, yes;
Candela, yes. Motion carried.

President

Treasurer