

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Mrs. Klingensmith on Monday, August 20, 2018, at 6:00 p.m. in the board room in "B" building of A-Tech.

Present: Ed Brashear, Steve Candela, Michael Kennedy, Barbara Klingensmith, Christine Seuffert, Harlan Waid, Supt. Brockway, Treasurer Elly, and several administrators.

Absent: William Hill

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board enter into executive session to discuss the evaluation, employment and compensation of personnel at 6:01 p.m.

INTO EXECUTIVE SESSION

ROLL CALL: Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes.
Motion carried.

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The Board returned to regular session at 6:45 p.m. by common agreement after discussing the evaluation, employment and compensation of personnel.

RETURN FROM EXECUTIVE SESSION

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It was moved by Mr. Candela and seconded by Ms. Seuffert to amend the agenda to include increases for both the Superintendent and Treasurer.

AMEND AGENDA TO INCLUDE INCREASES

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Mr. Brasher and seconded by Mr. Candela that the minutes of the regular July meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes, Seuffert, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the financial reports for July including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

07/31/18 July MMAX Interest Added to Investments \$3,622.41

Other Investments

None

Average Interest Rate for July from Huntington Premier Savings: .01%
July Interest Earned from Premier Savings: \$19.11

Average Interest Rate for June from Huntington MMAX: 1.7%
July Interest Earned from Huntington MMAX: \$1,880.33

Huntington Activity Account Interest Earned for July: \$.90

Total All Funds Invested as of 07/31/18 \$6,904,501.40
Interest Earned FTD as of 07/31/18 \$6,142.17

ROLL CALL: Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that bills for July be approved. Vouchers were presented to board members for their review.

BILLS

ROLL CALL: Candela, yes; Kennedy, yes;
Klingensmith, yes; Seuffert, yes; Waid,
yes; Brashear, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Ms. Seuffert that the Board approve the following new funds:

**NEW
FUND**

REAP FY2019 599-9019

ROLL CALL: Kennedy, yes; Klingensmith, yes; Seuffert,
yes; Waid, yes; Brashear, yes; Candela,
yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Kennedy that the Board increase the Superintendent's salary by 2% after reviewing evaluations.

**SUPT'S
SALARY**

ROLL CALL: Klingensmith, yes; Seuffert, yes; Waid,
yes; Brashear, yes; Candela, yes;
Kennedy, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board increase the Treasurer's salary by 2% after reviewing evaluations.

**TREAS'S
SALARY**

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes;
Candela, yes; Kennedy, yes;
Klingensmith, yes.
Motion carried.

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Dr. Brockway reviewed the personnel items with the Board.

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It was moved by Ms. Seuffert and seconded by Mr. Candela that the Board approve the following personnel items:

PERSONNEL
ITEMS

1. It is recommended that David Miller be extended a one-year, 183-day limited contract for 2018-2019 as Multi-Media Instructor at Lakeside High School at Class I, Step 7 beginning August 16, 2018 to May 29, 2019 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule. (Resume enclosed)
2. It is recommended that Jaclyn Hill be extended a one-year, 183-day limited contract for 2018-2019 as Multi-Media Instructor at Conneaut High School at Class I, Step 1 beginning August 17, 2018 to May 28, 2019 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule. (Resume enclosed)
3. It is recommended that Jay Corlew be extended a one-year, 183-day part-time contract for 2018-2019 as Geneva Middle School Career Education Instructor at Class I, Step 0 beginning August 20, 2018 to June 3, 2019 on an as needed as scheduled basis, up to and not to exceed 3.25 hours per day pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.
4. It is recommended that Kathleen Saturday be issued a 178-day contract as full-time Aide for the Alternative Learning Center for the 2018-2019 school year, beginning August 20, 2018 to May 31, 2019 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 9 of the Miscellaneous Services on the Non-Certificated Staff Salary Schedule, in accordance with ORC 3319.083.
5. It is recommended that Noelle McBride be issued a 178-day contract as full-time Aide for the Welcome Center for the 2018-2019 school year, beginning August 20, 2018 to May 31, 2019 on

an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 0 of the Miscellaneous Services on the Non-Certificated Staff Salary Schedule, in accordance with ORC 3319.083.

6. It is recommended that Jackie Peck be issued a contract as an Aide for Special Education for the 2018-2019 school year, on an as needed as scheduled basis, at \$13.21 per hour, in accordance with ORC 3319.083.
7. It is recommended that Tammie Blenman be issued a contract as a part-time Aide for Early Childhood Education for the 2018-2019 school year, on an as needed as scheduled basis at \$13.21 per hour, not to exceed 18 hours per week, three days per week, in accordance with ORC 3319.083.
8. It is recommended that Deborah Spang be issued a substitute contract as a Substitute Teacher, for the 2018-2019 school year, on an as needed as scheduled basis, at \$100.00 a day, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083.
9. It is recommended that the following Workforce Development personnel be issued contracts for 2018-2019, on an as needed as scheduled basis by the Superintendent, at \$21.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

| | | <u>Not to Exceed</u> |
|--------------------|------------------------------|----------------------|
| Jennifer Brown | CPCT Instructor | 170 hours |
| Lon Damon | Welding Instructor | 330 hours |
| James Englemann | Electricity/IMPAC Instructor | 250 hours |
| Douglas Moore | Ind. Electricity Instructor | 330 hours |
| William Schwiemann | Automotive Instructor | 350 hours |
| Leonard Vogt | Boiler Instructor | 83 hours |

10. It is recommended that April Colucci be issued a full-time contract for 2018-2019 school year as ELL Specialist for 176 days at AACS from August 20, 2018 to June 30, 2019 on an as needed as scheduled basis, up to and not to exceed 7 hours per day at \$22.00 hour, in accordance with ORC 3319.11(1) and 3319.11(e).
11. It is recommended that Brad Skippon be issued a part-time contract for 2018-2019 school year as Aspire Instructor from August 1, 2018 to June 30, 2019 on an as needed as scheduled

basis, up to and not to exceed 200 hours at \$21.00 hour, in accordance with ORC 3319.11(1) and 3319.11(e).

12. It is recommended that Yeny Ramos be issued a part-time contract for 2018-2019 school year as ELL Specialist with AACCS from August 13, 2018 to June 30, 2019 on an as needed as scheduled basis, up to and not to exceed 148 days at 7 hours a day at \$21.00 hour.
13. It is recommended that Brianna Bradley be issued a contract for the 2018 Summer TANF WE as Youth Job Monitor from July 1, 2018 to August 31, 2018 on an as needed as scheduled basis by the Superintendent, not to exceed 240 hours at \$10.00 hour.
14. It is recommended that Jenna Wayman be issued a contract as Fire Test Proctor from July 1, 2018 through June 30, 2019 at \$20.00 per hour on an as needed, as scheduled basis, up to and not to exceed 125 hours
15. It is recommended that Melissa Brown be issued a contract as HSE Proctor from July 1, 2018 through June 30, 2019 on an as needed, as scheduled basis, up to and not to exceed 32 hours at \$20.00 hour.
16. It is recommended that the following teaching personnel be issued contracts for Summer Extended Service for the 2018-2019 school year, not to exceed 30 hours, on an as needed basis, as per the teachers negotiated agreement and in accordance with ORC 3319.11(1) and 3319.11(e) at \$21.38 per hour:

Frank Armeni
Monica Beckwith
Keith Biery
Joe Chiacchiero
Vicki Crompton-Labounty
Craig DiRienzo
Becky Douglas
Tarah Elliott
Steve Hall
Kim Hess
Brian Kelley
Cody Lewis
Sarah Marciella
Ron Maurer

Scott Basen
Mary Bettcher
Cheryl Bornino
Allyson Clark
Sarah Davis
Bryan Dobos
Bret Duris
Liisa Hake
Tanya Heeren
Jaclyn Hill
Brian Kimmel
Bill Lipps
Susan Marsch
Sherri McBride

Gilda McQuoid
Denise Miller
Henry Notter
Stacey Parker
Shannon Piper
Suzanne Pratt
Mary Pytel
Van Robison
Marybeth Sanford
Nate Schick
Vicki Sharp
Tracy Sprague
Jeff Stuyvesant
Joe Waite
Hilary Whiting-Wright
Harleigh Hodge

David Miller
Ken Noble
Monica Offensend
Tim Pike
Mathew Polta
Liz Pugliese
Rebecca Robinson
Tom Rutledge
Ted Sarbiewski
Amanda Schumann
Christina Sisk
Paul Stofan
Sheri Swiger
Tiffanee Warner
Scott Wludyga

17. It is recommended that April Colucci be issued a supplemental contract as ELL Specialist with Ashtabula Area City Schools for the 2018-2019 school year not to exceed 7 days at 7 hours a day at \$22.00 hour, and in accordance with ORC 3319.11(1) and 3319.11(e).
18. It is recommended that Theodore Sarbiewski be issued a supplemental contract as Cafeteria Coordinator for the 2018-2019 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$8,257.51.
19. It is recommended that the following be issued supplemental contracts as Student Learning Objectives Review Committee members for the 2018-2019 school year, on an as needed, as scheduled basis, not to exceed \$500.00 each and in accordance with ORC 3319.11(1) and 3319.11(e):

Cheryl Bornino
Suzanne Pratt

Tarah Elliott
Brian Kimmel

20. It is recommended that the following be issued supplemental contracts as Entry Year Mentors for the 2018-2019 school year on an as needed, as scheduled basis, not to exceed \$1,000.00 per mentee, and in accordance with ORC 3319.11(1) and 3319.11(e):

Brian Kimmel

Harleigh Hodge

21. It is recommended that the following individual be issued a contract as a Youth Club Coordinator for the 2018-2019 school

year as per the negotiated agreement, and in accordance with O.R.C. 3319.11(1) and 3319.11(e):

Scott Basen SkillsUSA Co-Advisor

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board approve the following salary adjustments:

SALARY ADJUSTMENT

- a. Due to completion of coursework and/or licensure, it is recommended to adjust the salary of the following certificated staff personnel for the 2018-2019 school year as per the negotiated agreement:

Ken Noble From Class III, Step 12 to Class IV, Step 12
Tiffanee Warner From Class II, Step 18 to Class III, Step 18

- b. Due to the completion of the 5-year professional licensure program it is recommended that Jessica Dalin move from Class II, Step 4 to Class III, Step 4.

ROLL CALL: Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Dr. Waid that the Board approve the following severance for:

SEVERANCE PAY FOR ARTHUR

Jackie Arthur in the amount of \$8,623.08 for unused vacation days and sick leave.

ROLL CALL: Candela, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board approve the following lunch prices:

**LUNCH
PRICES**

Regular Lunch Price - \$3.25
Reduced Lunch Price - .40

ROLL CALL: Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board approve to authorize the Superintendent to enter in an Agreement with Ashtabula County Sheriff William Johnson for the purpose of a Resource Officer for 2018-2019 School Year.

**AGREEMENT
WITH ASH. CO.
SHERIFF**

ROLL CALL: Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes
Motion carried.

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It was moved by Mr. Candela and seconded by Dr. Waid that the Board approve to authorize the Superintendent to enter into a Lease/Rental Agreement for Classroom/Office Space for yO! At the following site. Pending approval of the contracts and availability of funding

**LEASE
AGREEMENTS
FOR YO!**

5402 Main Avenue, Ashtabula, OH 44004
8/10/18 to 8/10/19

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Mr. Brashear and seconded by Mr. Candela that the Board appoint Mrs. Barb Klingensmith as delegate to attend the OSBA Annual Business meeting on November 12, 2018.

**DELEGATE
TO OSBA
ANNUAL**

The Board also authorized Board members to attend in accordance with Board Policy and ORC 3315.15.

MEETING

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes;
Kennedy, yes; Klingensmith, yes; Seuffert,
yes.
Motion carried.

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It was moved by Mr. Brashear and seconded by Mr. Candela that the Board appoint Ms. Christine Seuffert as alternate to attend the OSBA Annual Business meeting on November 12, 2018. The Board also authorized Board members to attend in accordance with Board Policy and ORC 3315.15.

**ALTERNATE
TO OSBA
ANNUAL
MEETING**

ROLL CALL: Brashear, yes; Candela, yes; Kennedy,
yes; Klingensmith, yes; Seuffert, yes;
Waid, yes.
Motion carried.

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Dr. Brockway provided a handout of the 2018-2019 Important Dates Calendar.

**SUPT'S
REPORT**

Dr. Brockway reported on the Annual Advisory Dinner- October 11, 2018- hopes to have an exciting event for 50th Anniversary.

Dr. Brockway spoke about Growth Partnerships "Best of the County" Awards- September 18, 2018. A-Tech will have a table if anyone would like to attend.

Dr. Brockway reported on the City of Conneaut Residential CRA Application- Adam & Jacki Lytle- notification only.

Dr. Brockway reported on the City of Ashtabula Commercial CRA application- Spring Family Properties, LLC- already approved by City Council and AALS. 14 full-time, 11 part-time, \$250,000 payroll, Burrito Loco-75% for 10 years.

Dr. Brockway showed the Board several slides with history of A-Tech and also went over the 50th year plan of activities.

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August 20, 2018

It was moved by Mr. Candela and seconded by Ms. Seuffert that the meeting be adjourned at 7:28 p.m. with the next regular meeting to be held on Monday, September 17, 2018, beginning at 6:30 p.m. in the board room.

ADJOURNMENT

ROLL CALL: Candela, yes; Kennedy, yes;
Klingensmith, yes; Seuffert, yes; Waid,
yes; Brashear, yes.
Motion carried.

President

Treasurer